

NOTICE AND AGENDA
GRAFTON TOWNSHIP REGULAR BOARD MEETING
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS
MONDAY, SEPTEMBER 19, 2016 7:30 P.M.
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, September 19, 2016, At 7:30 for the purpose of considering the following agenda:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda as posted**
- 5. Regular Business**
 - A. Approval of Minutes of August 15, 2016 Township Regular Meeting
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
 - C. Review Road and Bridge Warrant check detail.
- 6. Public Comment/Board Members Response to Public Comment**
- 7. Executive Session**

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
- 8. Discussion and potential action of items as discussed during Executive Session**
- 9. New Business**
 - A. Discussion and potential action on the October Recycling Event.
 - B. Discussion and potential action on board approval for Deputy Clerk Prince and Office Manager Jurs to accept and record candidate filing during the filing period November 21-28, 2016.
- 10. Old Business**
 - A. Discussion and possible action for facility update and repair
 - B. Discussion and possible action on adopting township elected official salaries.
- 11. Committee and Officer Reports**
 - Supervisor**
 - Trustee**
 - Facilities Update Committee**
 - Assessor**
 - Road District**
 - Clerk**
- 12. Adjournment**

Dated and posted by Township Clerk Kathryn Hurley
This 15th Day of September, 2016

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

DRAFT MINUTES

**GRAFTON TOWNSHIP REGULAR BOARD MEETING
MONDAY, AUGUST 15, 2016 7:30 P.M.
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142**

- 1. Supervisor Kearns called the meeting to order at 7:30 P.M.**
- 2. Roll Call**
Present: Trustees Holtorf, Wagner and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley
Absent: Trustee Ziller
- 3 Pledge of Allegiance** was said.
- 4. Approval of Agenda as posted**
Motion by Trustee Zirk, second by Trustee Holtorf to approve the agenda as posted.
Ayes: Trustees Zirk, Holtorf, Wagner; Supervisor Kearns
Nays: None. Motion Carries.

Trustee Ziller entered the meeting at 7:32
- 5. Regular Business**
 - A. Approval of Minutes of July 18, 2016 Township Regular Meeting
Motion by Trustee Wagner, second by Trustee Zirk to approve the minutes.
Ayes: Trustees Wagner, Zirk, Holtorf, Ziller; Supervisor Kearns
Nays: None. Motion Carries.
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund. **(Exhibit I)**
Motion by Trustee Ziller, second by Trustee Holtorf to approve unpaid bills.
Ayes: Trustees Ziller, Holtorf, Wagner, Zirk; Supervisor Kearns
Nays: None. Motion Carries.
 - C. Review Road and Bridge Warrant check detail. **(Exhibit II)**
Motion by Trustee Ziller, second by Trustee Zirk to approve the Road and Bridge Warrant Detail.
Ayes: Trustees Ziller, Zirk, Holtorf, Wagner; Supervisor Kearns
Nays: None. Motion Carries.
- 6. Public Comment/Board Members Response to Public Comment (Exhibit III)**
None.
- 7. New Business**
 - A. Review and possible action on plans to modernize (digitize) the Clerk's Office.
Clerk Hurley informed the board that neither TOI, the Records Management Department of The Secretary of State nor any townships called, know of any township in Illinois that has done this. Illinois has laws in place in which most documents that are to be held are to be held in paper format. Her assessment is that it is useless to do extra work to archive historical files digitally. However, ACT software can back up any electronic files that we would like to store, so from this point on, the office will hold all files on the external server.
- 8. Executive Session**
Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
None.
- 9. Discussion and potential action of items as discussed during Executive Session**
None.
- 10. Old Business**
 - A. Discussion and possible action for facility update and repair
Trustee Holtorf distributed a two page list of projects and their status. **(Exhibit IV)**

He said that he has an estimate to hook the building up to city water for \$18,430 plus landscape recovery for \$1,608. The Village will waive the fee to hook up and will also waive the fee for the meter. The trustees discuss that the reason to do the hook up is that the well is very old and that if it goes bad, it's not easy to get the hook up done. Motion by Trustee Holtorf, second by Trustee Wagner to pursue the upgrade to office lighting pending a potential rebate from Com Ed, bringing the price for the upgrade to around \$735.00.

Ayes: Trustees Holtorf, Wagner, Ziller, Zirk; Supervisor Kearns

Nays: None. Motion Carries.

The Trustees went on to discuss that last month the board approved the bid to replace the siding with MetalMasters for \$7,800 but it turned out they will not be able to meet all of our needs, so we will need new bids.

Supervisor Kearns asked if anyone was recording the meeting. Assessor Zielinski revealed his recorder. Supervisor Kearns told him he had to put it on the floor in the hallway. Assessor Zielinski said that he believes the code allows a recording. Attorney Gottemoller was asked and he read from the code that a township can adopt their own policy. Supervisor Kearns said that the township adopted that policy years ago.

The trustees discussed the parking lot. It was reiterated that the parking lot has divided responsibility with the Road and Bridge having a part and the Township having part. The trustees reminded Road Commissioner Poznanski that he is not to hire an engineer.

Supervisor Kearns said that some patching needed to be done and that he wants the Road Commissioner to do it.

B. Discussion and possible action on adopting township elected official salaries. The board reviewed discussed each salary one by one.

Supervisor: Currently \$42,448 plus \$500 for being the R&B Treasurer. Includes health, dental, vision, life insurance and Illinois Municipal Retirement Fund (IMRF).

Motion by Trustee Wagner to make the Supervisor's position Part Time, raise the salary to a fixed \$42,500 (meaning all four years) plus \$1,000 for the Road and Bridge Treasury position, and include health, dental, vision and life insurance plus IMRF. Supervisor Kearns asked Trustee Wagner to remove the Part Time element of the motion which he agreed to and Trustee Zirk seconded the motion.

Ayes: Trustee Wagner, Zirk, Holtorf, Ziller; Supervisor Kearns

Nays: None. Motion Carries.

Clerk: Currently \$7,641 plus health, dental, vision, life insurance and IMRF.

Motion by Trustee Zirk, second by Trustee Holtorf to make the salary a fixed \$10,000 for four years with no benefits.

Ayes: Trustees Zirk, Holtorf, Wagner, Ziller; Supervisor Kearns

Nays: None. Motion Carries.

Trustees: Currently \$90 per meeting, no benefits. Started term at \$75.

Motion by Trustee Wagner, second by Trustee Holtorf to make the wages \$125 fixed per meeting for four years, no benefits.

Ayes: Trustees Wagner, Holtorf, Ziller; Supervisor Kearns

Nays: Trustee Zirk. Motion Carries.

Assessor: The next term begins January 1, 2018. Currently \$71,000 Full Time with health, dental, vision and life insurance plus IMRF.

Motion by Trustee Wagner to adjust the salary to \$72,000 fixed plus health, dental, vision and life insurance, plus IMRF. No second. Motion Failed.

Motion by Trustee Zirk to adjust salary to \$62,000 with health, dental, vision and life insurance plus IMRF. No second. Motion Failed.

Motion by Trustee Ziller to adjust the salary to a fixed \$35,000 with health, dental, vision and life insurance plus IMRF. Second by Trustee Holtorf.

Ayes: Trustees Ziller, Holtorf, Zirk

Nays: Trustees Wagner and Supervisor Kearns. Motion Carries.

Highway Commissioner: Currently at \$61,550 plus health, dental, vision and life insurance plus IMRF. 25% of his salary is reimbursed by the Road District in May.

Motion by Trustee Zirk to adjust the salary to \$65,000 fixed with all benefits paid.

Second by Supervisor Kearns.

Ayes: Trustees Zirk, Supervisor Kearns

Nays: Trustees Holtorf, Wagner and Ziller. Motion Failed.

Motion by Supervisor Kearns to adjust the salary to \$62,500 fixed with health, dental, vision and life insurance plus IMRF. Second by Trustee Zirk.

Ayes: Supervisor Kearns, Trustees Zirk, Wagner

Nays: Trustees Holtorf and Ziller. Motion Carries.

11. Committee and Officer Reports

Supervisor

Supervisor Kearns informed the board that there is a McRide meeting during which they will announce program changes on August 29th at 9am for anyone that wants to go. He mentioned that there are lots of scratches and dents in the Assessor's brand new vehicle, and asked that it stop. He showed several pictures of the damages and mentioned that several were found when the Assessor returned from his 300 mile trip.

Trustees

Trustee Wagner informed the board that there is now a law that requires the township to have a policy on the reimbursement of travel expenses. The board agreed to reconvene the audit committee to develop a policy.

Facilities Update Committee

Assessor

Road District

Clerk

Clerk Hurley reported that she attended the professional development session in Springfield to learn about the election process. She said they must wait for the parties to determine whether they will hold a caucus or primary. If they hold a primary, window for candidates to submit their paperwork is November 21-28. Office hours will be established. She told the board that she would like an agenda item at the next meeting for the board to discuss and take action on authorizing other members in the office including the Deputy Clerk to accept candidate packets on those days.

12. Adjournment

Motion by Trustee Ziller, second by Trustee Holtorf to adjourn at 9:05 pm.

All Ayes. No Nays.

Meeting adjourned at 9:05pm

Submitted,
Clerk Kathryn Hurley

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
5000 Lights North Inc.				
09/14/2016		PO 2411	1511 · MAINTENANC...	1,850.00
Total 5000 Lights North Inc.				1,850.00
ACT Network Solutions				
09/15/2016		PO 2406	1512 · MAINTENANC...	92.83
09/15/2016		PO 2407	5512 · MAINTENANC...	32.62
09/15/2016		PO 2398	1512 · MAINTENANC...	190.92
09/15/2016		PO 2399	5512 · MAINTENANC...	67.08
Total ACT Network Solutions				383.45
ALGONQUIN TOWNSHIP ROAD DISTRICT				
09/15/2016		PO 2387	1512 · MAINTENANC...	60.00
Total ALGONQUIN TOWNSHIP ROAD DISTRICT				60.00
CARDUNAL OFFICE SUPPLY				
09/15/2016		PO 2357	1651 · OFFICE SUP...	33.99
09/15/2016		PO 20560	1851 · OFFICE SUP...	71.88
Total CARDUNAL OFFICE SUPPLY				105.87
Cash				
09/15/2016		PO 2391	1512 · MAINTENANC...	12.00
09/15/2016		PO 970	970 · SENIOR SERVI...	7.94
09/15/2016		PO 2388	1565 · CLERK	54.15
09/15/2016		PO 2389	1551 · POSTAGE	47.00
09/15/2016		PO 2390	1651 · OFFICE SUP...	15.56
Total Cash				136.65
COM ED				
09/15/2016		PO 2402	1571 · UTILITIES	206.53
09/15/2016		PO 2403	5571 · UTILITIES	72.57
Total COM ED				279.10
Kathryn M. Hurley				
09/15/2016		PO 2392	1451 · HEALTH INS...	227.30
Total Kathryn M. Hurley				227.30
Madsen, Sugden & Gottemoller				
09/15/2016		PO 2396	1533 · LEGAL SERVI...	630.00
Total Madsen, Sugden & Gottemoller				630.00
McHenry County Division of Transportation				
09/15/2016		PO 2395	970 · SENIOR SERVI...	500.00
Total McHenry County Division of Transportation				500.00
MDC Environmental Services				
09/01/2016	16295440	PO 2409	1511 · MAINTENANC...	42.11
Total MDC Environmental Services				42.11
NICOR GAS				
09/15/2016		PO 2401	5571 · UTILITIES	7.10
09/15/2016		PO 2400	1571 · UTILITIES	20.18
Total NICOR GAS				27.28
NJS Enterprises, Inc				
09/15/2016		PO 2394	5512 · MAINTENANC...	600.00
Total NJS Enterprises, Inc				600.00
Orkin				
09/15/2016		PO 2393	1511 · MAINTENANC...	60.00

8:08 AM

09/15/16

GRAFTON TOWNSHIP
Unpaid Bills Detail
 All Transactions

Date	Num	Memo	Split	Amount
Total Orkin				60.00
PetroLiance LLC				
09/15/2016		PO 2404	930 · SENIOR SERVI...	35.96
09/15/2016		PO 20559	1760 · TRAVEL EXP...	80.40
Total PetroLiance LLC				116.36
Ready Refresh by Nestle				
09/15/2016		PO 20561	1751 · MAINTENANC...	41.21
09/14/2016	0610122956980	PO 2410	1651 · OFFICE SUP...	10.44
Total Ready Refresh by Nestle				51.65
Starkey Laboratories, Inc.				
09/15/2016		PO 2374	970 · SENIOR SERVI...	103.99
Total Starkey Laboratories, Inc.				103.99
U.S. Bank Equipment Finance				
09/02/2016	312624000	PO 20562	1751 · MAINTENANC...	104.57
Total U.S. Bank Equipment Finance				104.57
WEX Bank				
09/14/2016		PO 2408	930 · SENIOR SERVI...	2.00
Total WEX Bank				2.00
TOTAL				5,280.33

12:12 PM

09/08/16

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
August 16 through September 9, 2016

Date	Num	Name	Memo	Paid Amount
101 · CHECKING -American Community				
08/26/2016	23310	BLUECROSS BLUESHIELD OF ILLINOIS	PO 2375, 2376, 20557	-11,207.78
08/26/2016	23311	ComCast I	PO 2384, 2386	-159.81
08/26/2016	23312	Humana Dental Ins. Co.	PO 2377, 2378, 20558	-1,172.33
08/26/2016	23313	Interact Business Products, LLC	PO 2382, 2383	-41.88
08/26/2016	23314	Leaf	PO 2379,2380	-132.00
08/26/2016	23315	Verizion Wireless	PO 2381	-26.88
08/26/2016	23316	ComCast I	PO 20556	-206.72
08/29/2016		QuickBooks Payroll Service		-229.50
09/07/2016	23320	Grafton Township General Assistance	PO 2397	-1,500.00
Total 101 · CHECKING -American Community				-14,676.90

Grafton Township Assessor's Office Warrant List: September, 2016

Pending Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$41.21	Ready Refresh	20561	Potable water
1760	\$80.40	PetroLiannce LLC	20559	Gasoline
1851	\$71.88	Cardunal Office Supply	20560	Office supplies
Subtotal	\$193.49			

Prior Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1752	\$206.72	Comcast	20556	Telephone and Internet
1243	\$360.60	Humana	20558	Healthcare insurance
1243	\$3,198.72	BlueCross/BlueShield	20557	Healthcare insurance
Subtotal	\$3,766.04			
Total	\$3,959.53			

09/15/16

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	916,956.64	1,107,943.00	82.8%
1010 · REPLACEMENT TAXES	14,605.51	24,000.00	60.9%
1020 · INTEREST INCOME	758.54	0.00	100.0%
1030 · Loan Proceeds	0.00	0.00	0.0%
1040 · IGA ROAD COM SALARY	15,388.00	15,387.00	100.0%
1041 · IGA TRANSPORTATION	0.00	0.00	0.0%
1045 · GRANT INCOME	0.00	0.00	0.0%
1050 · TRANSPORTATION INCOME	206.00	0.00	100.0%
1055 · MISCELLANEOUS INCOME	473.14	50.00	946.3%
Total CORPORATE FUND REVENUE	948,387.83	1,147,380.00	82.7%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	14,902.77	18,007.00	82.8%
2020 · INTEREST INCOME	0.00	0.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	14,902.77	18,007.00	82.8%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	27,452.75	33,000.00	83.2%
5020 · INTEREST INCOME	32.73	150.00	21.8%
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total GENERAL ASSISTANCE FUND REVENUE	27,485.48	33,150.00	82.9%
Total Income	990,776.08	1,198,537.00	82.7%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5511 · MAINTENANCE SERVICE - BUILDING	0.00	0.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPMENT	566.09	2,000.00	28.3%
5513 · FUEL	0.00	0.00	0.0%
5533 · LEGAL FEES	0.00	0.00	0.0%
5534 · ACCOUNTING SERVICES	2,933.33	1,600.00	183.3%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	90.00	0.0%
5552 · TELEPHONE	313.13	1,000.00	31.3%
5553 · PUBLISHING	0.00	0.00	0.0%
5554 · PRINTING	0.00	0.00	0.0%
5555 · TRAVEL EXPENSE	0.00	0.00	0.0%
5556 · TRAINING	0.00	600.00	0.0%
5571 · UTILITIES	364.21	2,000.00	18.2%
Total CONTRACTUAL SERVICES	4,176.76	8,290.00	50.4%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	8,824.00	15,000.00	58.8%
5451 · HEALTH INSURANCE	4,011.75	4,012.00	100.0%
Total PERSONNEL	12,835.75	19,012.00	67.5%
Total ADMINISTRATION	17,012.51	28,302.00	60.1%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	500.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	500.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	500.00	0.0%
5784 · FLAT GRANT	188.60	500.00	37.7%
5785 · DRUGS	0.00	500.00	0.0%
5786 · FUEL	0.00	500.00	0.0%
5790 · Catastrophic Deduction	0.00	44,515.62	0.0%
Total COMMODITIES	188.60	47,515.62	0.4%
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	90.00	500.00	18.0%
5810 · PHYSICIAN SERVICE	0.00	0.00	0.0%
5882 · HOSPITAL SERVICE	0.00	0.00	0.0%
5884 · DENTAL SERVICE	0.00	0.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,360.00	4,000.00	59.0%
5886 · FUNERAL & BURIAL SERVICE	0.00	0.00	0.0%
5887 · SHELTER	4,900.00	19,000.00	25.8%
5888 · UTILITY PAYMENTS	3,551.67	16,000.00	22.2%
5889 · AMBULANCE	0.00	0.00	0.0%
5890 · EYE CARE	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	10,901.67	39,500.00	27.6%
Total HOME RELIEF	11,090.27	87,015.62	12.7%
Total GENERAL ASSISTANCE FUND	28,102.78	115,317.62	24.4%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · DEFERRED EQUIP. PURCHASE RESERV	0.00	0.00	0.0%
1832 · DEBT SERVICE			
1837 · AM.COMM. BK. PRINCIPAL LOAN PYM	0.00	0.00	0.0%
1838 · DEBT SERVICE INTEREST PYM	0.00	0.00	0.0%
1832 · DEBT SERVICE - Other	0.00	0.00	0.0%
Total 1832 · DEBT SERVICE	0.00	0.00	0.0%
1833 · DEFERRED MAINT. BUILDING	0.00	0.00	0.0%
1835 · CAPITAL EQUIPMENT PURCHASE	1,500.00	142,013.00	1.1%
Total CAPITAL OUTLAY	1,500.00	142,013.00	1.1%
COMMODITIES			
1651 · OFFICE SUPPLIES	171.33	3,000.00	5.7%
1652 · OPERATING SUPPLIES	627.22	3,000.00	20.9%
Total COMMODITIES	798.55	6,000.00	13.3%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	3,842.70	170,900.00	2.2%
1512 · MAINTENANCE SERVICE - EQUIPMENT	12,356.08	35,000.00	35.3%
1531 · ACCOUNTING SERVICES	3,691.73	18,000.00	20.5%
1533 · LEGAL SERVICE	1,376.67	50,000.00	2.8%
1551 · POSTAGE	47.00	2,000.00	2.4%
1552 · TELEPHONE	445.62	2,000.00	22.3%
1553 · PUBLISHING	225.20	2,000.00	11.3%
1554 · PRINTING	163.41	2,000.00	8.2%
1561 · DUES	1,232.11	2,000.00	61.6%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	24.00	1,500.00	1.6%
1565 · CLERK	101.41	3,500.00	2.9%
1571 · UTILITIES	1,036.63	5,000.00	20.7%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	55.00	20,000.00	0.3%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
1574 · ANNUAL MEETING	0.00	500.00	0.0%
1575 · ROOM RENTAL	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	24,597.56	319,400.00	7.7%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	119.25	31,000.00	0.4%
1911 · CONTINGENCIES	0.00	25,000.00	0.0%
Total OTHER EXPENDITURES	119.25	56,000.00	0.2%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	15,175.09	55,500.00	27.3%
1421 · ELECTED OFFICIALS SALARIES	85,936.29	203,000.00	42.3%
1451 · HEALTH INSURANCE	26,446.42	84,000.00	31.5%
Total PERSONNEL	127,557.80	342,500.00	37.2%
SENIOR SERVICES			
900 · SENIOR SERVICE SALARIES	12,845.92	25,000.00	51.4%
901 · SENIOR SERVICE - PAYROLL TAXES	817.72	3,600.00	22.7%
902 · SENIOR SERVICE HEALTH INSURANCE	5,300.22	7,459.00	71.1%
903 · SENIOR SERVICE IMRF	1,151.71	2,500.00	46.1%
930 · SENIOR SERVICE FUEL	197.82	5,000.00	4.0%
940 · SENIOR SERVICE MAINTENANCE	0.00	0.00	0.0%
950 · SENIOR SERVICE OFFICE SUPPLIES	0.00	500.00	0.0%
959 · SENIOR SERVICE BINGO/GAMES	108.64	6,000.00	1.8%
960 · SENIOR SERVICE TELEPHONE	812.19	2,000.00	40.6%
967 · SENIOR SERVICE PRINTING	66.22	500.00	13.2%
968 · SENIOR SERVICE POSTAGE	0.00	500.00	0.0%
970 · SENIOR SERVICE MISCELLANEOUS	2,503.00	16,500.00	15.2%
Total SENIOR SERVICES	23,803.44	69,559.00	34.2%
Total ADMINISTRATION	178,376.60	935,472.00	19.1%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	715.43	2,100.00	34.1%
Total COMMODITIES	715.43	2,100.00	34.1%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	1,576.81	4,200.00	37.5%
1752 · TELEPHONE	840.67	4,500.00	18.7%
1753 · LEGAL FEES	186.67	187.00	99.8%
1755 · POSTAGE	47.00	250.00	18.8%
1756 · SOFTWARE	10,508.58	12,600.00	83.4%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	50.00	750.00	6.7%
1760 · TRAVEL EXPENSE	378.01	2,000.00	18.9%
1761 · TRAINING	0.00	0.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	13,587.74	25,887.00	52.5%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
Total OTHER EXPENDITURES	0.00	1,500.00	0.0%

09/15/16

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
PERSONNEL			
1240 · SALARIES	97,228.17	211,020.00	46.1%
1241 · IMRF	8,633.80	22,000.00	39.2%
1242 · FICA/MEDICARE/TAXES	5,838.61	18,000.00	32.4%
1243 · HEALTH INSURANCE	21,305.04	56,780.00	37.5%
Total PERSONNEL	133,005.62	307,800.00	43.2%
Total ASSESSOR	147,308.79	337,287.00	43.7%
Total TOWN FUND EXPENDITURES	325,685.39	1,272,759.00	25.6%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	9,593.21	28,000.00	34.3%
Total TOWN IMRF FUND EXPENDITURES	9,593.21	28,000.00	34.3%
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,365.00	15,000.00	95.8%
Total CONTRACTED SERVICES	14,365.00	15,000.00	95.8%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	37.33	4,576.00	0.8%
Total PERSONNEL	37.33	4,576.00	0.8%
Total TOWN INSURANCE FUND EXPENDITURE	14,402.33	19,576.00	73.6%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	7,292.15	18,958.00	38.5%
3762 · MEDICARE CONTRIBUTION	1,705.43	4,400.00	38.8%
Total TOWN SOCIAL SECURITY EXPENDITURE	8,997.58	23,358.00	38.5%
Total Expense	386,781.29	1,459,010.62	26.5%
Net Ordinary Income	603,994.79	-260,473.62	-231.9%
Net Income	603,994.79	-260,473.62	-231.9%

American Community Bank
Town Fund
Bank Accounts

Town Fund General Checking	961
TF Money Market	191
TF Reserved Money Market	183
General Assistance Checking	754
GA Money Market	987

11:31 AM

09/02/16

961

GRAFTON TOWNSHIP
Reconciliation Summary

101 - CHECKING -American Community, Period Ending 08/29/2016

	Aug 29, 16
Beginning Balance	232,586.00
Cleared Transactions	
Checks and Payments - 46 items	-76,212.43
Deposits and Credits - 20 items	32,434.06
Total Cleared Transactions	-43,778.37
Cleared Balance	188,807.63
Uncleared Transactions	
Checks and Payments - 12 items	-15,658.18
Total Uncleared Transactions	-15,658.18
Register Balance as of 08/29/2016	173,149.45
New Transactions	
Checks and Payments - 4 items	-8,028.44
Total New Transactions	-8,028.44
Ending Balance	165,121.01

8:30 AM

09/02/16

191

**GRAFTON TOWNSHIP
Reconciliation Summary**

103 · TOWN FUND MONEY MARKET, Period Ending 08/31/2016

	<u>Aug 31, 16</u>
Beginning Balance	10,112.81
Cleared Transactions	
Deposits and Credits - 1 item	0.91
Total Cleared Transactions	0.91
Cleared Balance	<u>10,113.72</u>
Register Balance as of 08/31/2016	10,113.72
Ending Balance	10,113.72

8:32 AM

09/02/16

183

**GRAFTON TOWNSHIP
Reconciliation Summary**

104 · TF RESERVED MONEY MARKET, Period Ending 08/31/2016

	<u>Aug 31, 16</u>
Beginning Balance	838,111.56
Cleared Transactions	
Deposits and Credits - 1 item	227.32
Total Cleared Transactions	227.32
Cleared Balance	<u>838,338.88</u>
Register Balance as of 08/31/2016	838,338.88
Ending Balance	838,338.88

9:03 AM

09/02/16

754

GRAFTON TOWNSHIP Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 08/31/2016

	Aug 31, 16
Beginning Balance	2,448.46
Cleared Transactions	
Checks and Payments - 12 items	-4,961.28
Deposits and Credits - 1 item	5,000.00
Total Cleared Transactions	38.72
Cleared Balance	2,487.18
Uncleared Transactions	
Checks and Payments - 1 item	-56.15
Deposits and Credits - 1 item	132.42
Total Uncleared Transactions	76.27
Register Balance as of 08/31/2016	2,563.45
Ending Balance	2,563.45

8:58 AM

09/02/16

987

GRAFTON TOWNSHIP Reconciliation Summary

150 · Gen Assistance MMF- Amer Com, Period Ending 08/31/2016

	Aug 31, 16
Beginning Balance	83,230.08
Cleared Transactions	
Checks and Payments - 1 item	-5,000.00
Deposits and Credits - 3 items	939.64
Total Cleared Transactions	-4,060.36
Cleared Balance	79,169.72
Register Balance as of 08/31/2016	79,169.72
Ending Balance	79,169.72

ROAD DISTRICT FUND FINANCIALS

Grafton Township R & B

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
ALLIED ASPHALT PAVING COMPANY				
08/20/2016	202819	PO 11407	9614 · MAINTENANCE SUPPLIES - RO...	64.19
08/27/2016	203080	PO 11410	9614 · MAINTENANCE SUPPLIES - RO...	76.93
Total ALLIED ASPHALT PAVING COMPANY				141.12
Cardmember Service				
08/24/2016		PO 11402	9652 · OPERATING SUPPLIES	37.75
08/15/2016		PO 11395	6551 · POSTAGE	141.00
08/16/2016		PO 11396	6122 · OPERATING SUPPLIES	32.34
08/16/2016		PO 11397	6123 · SMALL TOOLS	52.91
08/16/2016		PO 11398	9652 · OPERATING SUPPLIES	18.00
08/19/2016		PO 11400	6123 · SMALL TOOLS	145.55
08/24/2016		PO 11401	6122 · OPERATING SUPPLIES	8.58
Total Cardmember Service				436.13
CARDUNAL OFFICE SUPPLY				
08/19/2016	584149-0	PO 11399	6651 · OFFICE SUPPLIES	33.99
Total CARDUNAL OFFICE SUPPLY				33.99
COM ED				
09/06/2016		PO 11414	6371 · UTILITIES	98.09
Total COM ED				98.09
COM ED STREET LIGHTS				
08/23/2016		PO 11408	9519 · Street Lights	273.90
Total COM ED STREET LIGHTS				273.90
Gulgren Appliance				
08/24/2016	167542	PO 11403	6111 · MAINTENANCE SUPPLY - BUILD...	26.95
Total Gulgren Appliance				26.95
HINCKLEY SPRINGS WATER CO				
08/14/2016	10164181081416	PO 11392	6122 · OPERATING SUPPLIES	32.01
09/11/2016	10164181091116	PO 11416	6122 · OPERATING SUPPLIES	42.06
Total HINCKLEY SPRINGS WATER CO				74.07
Kimball Midwest				
08/11/2016	5076797	PO 11393	6122 · OPERATING SUPPLIES	26.80
08/11/2016	5076797	PO 11394	6123 · SMALL TOOLS	276.00
Total Kimball Midwest				302.80
MARTIN IMPLEMENT SALES INC				
08/29/2016	A51467	PO 11409	6123 · SMALL TOOLS	134.18
Total MARTIN IMPLEMENT SALES INC				134.18
MDC ENVIRONMENTAL SERVICES (MARENGO)				
09/01/2016	16295440	PO 11415	6373 · GARBAGE DISPOSAL	126.32
Total MDC ENVIRONMENTAL SERVICES (MARENGO)				126.32
Midwest Paving Equipment, INC.				
08/24/2016	1062	PO 11405	6820 · CAPITAL ASSET OUTLAY	17,000.00
Total Midwest Paving Equipment, INC.				17,000.00
NICOR GAS				
09/02/2016		PO 11411	6371 · UTILITIES	38.70
Total NICOR GAS				38.70
PetroLiance LLC				
09/02/2016	9856937	PO 11412	9655 · AUTO FUEL & OIL	1,137.50

2:39 PM

09/13/16

Grafton Township R & B
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Total PetroLiance LLC				1,137.50
Rush Truck Centers of Illinois, Inc.				
09/07/2016	3003792931	PO 11413	6113 · MAINTENANCE SUPPLY - VEHIC...	3.64
Total Rush Truck Centers of Illinois, Inc.				3.64
Vermeer - Illinois				
08/22/2016	E04983	PO 11406	6820 · CAPITAL ASSET OUTLAY	53,233.91
Total Vermeer - Illinois				53,233.91
ZIEGLER'S ACE HARDWARE				
08/12/2016	67340/B	PO 11391	6122 · OPERATING SUPPLIES	5.99
08/24/2016	67500/B	PO 11404	6112 · MAINTENANCE SUPPLY - EQUI...	2.05
Total ZIEGLER'S ACE HARDWARE				8.04
TOTAL				73,069.34

8:28 AM

08/31/16

Cash Basis

Grafton Township R & B
WARRANT DETAIL REPORT
August 16 through September 8, 2016

Date	Num	Name	Memo	Original Amount	Paid Amount
103 · R&B General Amer. Comm. (new)					
08/26/2016	5191	BLUECROSS BLU...	PO 11388	-2,268.89	-2,268.89
08/26/2016	5192	Comcast	PO 11390	-158.63	-158.63
08/26/2016	5193	Humana Dental	PO 11389	-270.45	-270.45
08/26/2016	5194	Verizon Wireless	PO 11387	-113.96	-113.96
Total 103 · R&B General Amer. Comm. (new)					-2,811.93
TOTAL					-2,811.93

ROAD & BRIDGE WARRANT LIST - AUGUST 2016

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6122	ACE HARDWARE	11391	Silicone	\$ 5.99	9/30/2016
6112	ACE HARDWARE	11404	Nut & washers - Chipper	\$ 2.05	9/30/2016
9614	ALLIED ASPHALT PAVING	11407	Black top - 1.31 tons	\$ 64.19	9/19/2016
9614	ALLIED ASPHALT PAVING	11410	Black top - 1.57 tons	\$ 76.93	9/26/2016
6551	CARDMEMBER SERVICE / VISA (USPS)	11395	300 Stamps	\$ 141.00	10/3/2016
6122	CARDMEMBER SERVICE / VISA (MENARDS)	11396	Soap, masking tape, phone cases	\$ 32.34	10/3/2016
6123	CARDMEMBER SERVICE / VISA (MENARDS)	11397	Rake, screwdriver sets, ratchet straps	\$ 52.91	10/3/2016
9652	CARDMEMBER SERVICE / VISA (MENARDS)	11398	Work gloves	\$ 18.00	10/3/2016
6123	CARDMEMBER SERVICE / VISA (AMAZON)	11400	Cordless grease gun	\$ 145.55	10/3/2016
6122	CARDMEMBER SERVICE / VISA (F&F)	11401	WD-40	\$ 8.58	10/3/2016
9652	CARDMEMBER SERVICE / VISA (F&F)	11402	Marking paint	\$ 37.75	10/3/2016
6651	CARDUNAL OFFICE SUPPLY / IPO	11399	Case of copy paper	\$ 33.99	9/18/2016
6371	COM ED	11414		\$ 98.09	10/24/2016
9519	COM ED - STREET LIGHTS	11408		\$ 273.90	10/24/2016
6111	GULGREN APPLIANCE	11403	Defrost timer - Fridge	\$ 26.95	9/23/2016
6122	HINCKLEY SPRINGS	11392	Water	\$ 32.01	9/5/2016
6122	HINCKLEY SPRINGS	11416	Water	\$ 42.06	10/3/2016
6122	KIMBALL MIDWEST	11393	Stainless steel hose clamps	\$ 26.80	9/10/2016
6123	KIMBALL MIDWEST	11394	Drill bit set, clip-on air chucks	\$ 276.00	9/10/2016
6123	MARTIN IMPLEMENT SALES, INC.	11409	Leaf blower	\$ 134.18	9/28/2016
6373	MDC ENVIRONMENTAL SERVICES	11415	Garbage service	\$ 126.32	9/20/2016
6820	MIDWEST PAVING EQUIPMENT, INC.	11405	2016 2-ton Falcon Hot Box Trailer	\$ 17,000.00	9/23/2016
6371	NICOR GAS	11411		\$ 38.70	10/18/2016
9655	PETROLIANCE	11412	Fuel	\$ 1,137.50	9/22/2016
6113	RUSH TRUCK CENTERS OF IL, INC.	11413	2 Marker lights - #4	\$ 3.64	10/10/2016
6820	VERMEER - ILLINOIS, INC.	11406	2015 Vermeer Chipper-BC1800XL	\$ 53,233.91	9/21/2016
				\$ 73,069.34	

BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	11388	Health insurance - Sept	\$ 2,268.89	9/1/2016
6552	COMCAST	11390	Phone & Internet	\$ 158.63	9/19/2016
9451	HUMANA DENTAL INSURANCE	11389	Health insurance - Sept	\$ 270.45	9/1/2016
6552	VERIZON WIRELESS	11387	Cell phone service	\$ 113.96	9/3/2016
				\$ 2,811.93	
Total				\$ 75,881.27	

Road Commissioner:



Grafton Township R & B
Actual vs Budget Year to Date
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	445,978.48	538,870.00	82.8%
9020 · INTEREST INCOME	583.26	1,000.00	58.3%
9040 · Intergovernmental Agreement	4,800.00	500.00	960.0%
9050 · MISCELLANEOUS INCOME	545.00	1,050.00	51.9%
9060 · Permits & Bonds	1,826.00	2,000.00	91.3%
9080 · GRANT INCOME	0.00	10.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	453,732.74	543,430.00	83.5%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	109,255.68	255,260.00	42.8%
6002 · MUNICIPAL SHARE	0.00	-123,257.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	24,837.66	40,000.00	62.1%
6020 · INTEREST INCOME	269.20	450.00	59.8%
6030 · RENTAL INCOME	0.00	10.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	10.00	0.0%
6050 · MISCELLANEOUS INCOME	95.31	70.00	136.2%
6060 · COURT FINES & PERMITS	541.84	800.00	67.7%
6080 · GRANT INCOME	0.00	10.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	134,999.69	173,353.00	77.9%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	14,622.25	17,668.00	82.8%
8020 · INTEREST INCOME	17.95	30.00	59.8%
8050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	14,640.20	17,708.00	82.7%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	18,977.26	22,930.00	82.8%
7020 · INTEREST INCOME	26.92	45.00	59.8%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	19,004.18	25,875.00	73.4%
Total Income	622,376.81	760,366.00	81.9%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	10,880.08	55,000.00	19.8%
9652 · OPERATING SUPPLIES	34.95	8,000.00	0.4%
9655 · AUTO FUEL & OIL	4,288.31	42,000.00	10.2%
9656 · SALT, CALCIUM, ICE CONTROL	20,141.21	158,000.00	12.7%
Total COMMODITIES	35,344.55	263,000.00	13.4%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	11,475.00	355,000.00	3.2%
9518 · ROAD STRIPPING	0.00	25,000.00	0.0%
9519 · Street Lights	1,369.17	5,000.00	27.4%
9520 · ROAD SIGNS & MATERIALS	0.00	18,000.00	0.0%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	1,005.00	10,000.00	10.1%
Total CONTRACT SERVICES	13,849.17	453,000.00	3.1%

Grafton Township R & B
Actual vs Budget Year to Date
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	335.00	3,000.00	11.2%
9952 · Intergovernmental Agreement	15,388.00	15,388.00	100.0%
Total OTHER EXPENDITURES	15,723.00	18,388.00	85.5%
PERSONNEL			
9421 · SALARIES	55,385.91	180,000.00	30.8%
9451 · Health / Life Insurance	12,671.26	50,000.00	25.3%
9461 · Social Security Contribution	4,128.21	15,000.00	27.5%
9462 · Medicare Contribution	965.47	5,000.00	19.3%
9472 · Uniforms	138.42	2,000.00	6.9%
9475 · Payroll Expense	518.10	1,200.00	43.2%
Total PERSONNEL	73,807.37	253,200.00	29.1%
Total PERMANENT HARD ROAD EXPENDITURE	138,724.09	987,588.00	14.0%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	5,912.62	40,000.00	14.8%
Total PERSONNEL	5,912.62	40,000.00	14.8%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	5,912.62	40,000.00	14.8%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,672.00	50,000.00	41.3%
Total CONTRACT SERVICE	20,672.00	50,000.00	41.3%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	12.65	6,000.00	0.2%
Total PERSONNEL	12.65	6,000.00	0.2%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,684.65	56,000.00	36.9%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	20.26	800.00	2.5%
Total COMMODITIES	20.26	800.00	2.5%

Grafton Township R & B
Actual vs Budget Year to Date
April 2016 through March 2017

	Apr '16 - Mar 17	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	170.00	1,000.00	17.0%
6531 · ACCOUNTING SERVICE	2,933.34	14,000.00	21.0%
6533 · LEGAL SERVICE	333.25	30,000.00	1.1%
6551 · POSTAGE	0.00	300.00	0.0%
6552 · TELEPHONE	1,354.22	5,000.00	27.1%
6553 · PUBLISHING	59.20	1,500.00	3.9%
6554 · PRINTINING	25.99	200.00	13.0%
6561 · DUES AND SUBSCRIPTIONS	75.00	300.00	25.0%
6562 · TRAVEL & MEETING EXPENSE	534.90	6,000.00	8.9%
6563 · EDUCATION & TRAINING	75.00	1,000.00	7.5%
Total CONTRACTED SERVICES	5,560.90	59,300.00	9.4%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	9,500.00	0.0%
6929 · MISCELLANEOUS	185.95	8,000.00	2.3%
Total OTHER EXPENDITURES	185.95	17,500.00	1.1%
PERSONNEL			
6421 · SALARIES	11,198.00	26,000.00	43.1%
Total PERSONNEL	11,198.00	26,000.00	43.1%
Total ADMINISTRATION	16,965.11	108,600.00	15.6%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	5,500.00	150,000.00	3.7%
6833 · OTHER IMPROVEMENTS	0.00	110,000.00	0.0%
Total CAPITAL OUTLAY	5,500.00	260,000.00	2.1%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	72.91	12,000.00	0.6%
6112 · MAINTENANCE SUPPLY - EQUIPM...	4,046.83	12,000.00	33.7%
6113 · MAINTENANCE SUPPLY - VEHICL...	449.34	14,000.00	3.2%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	515.55	3,000.00	17.2%
6123 · SMALL TOOLS	897.49	6,000.00	15.0%
Total COMMODITIES	5,982.12	52,200.00	11.5%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	10,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	3,678.04	15,000.00	24.5%
6313 · MAINTENANCE SERVICE - VEHIC...	2,687.75	15,000.00	17.9%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	15,000.00	0.0%
6332 · ENGINEERING SERVICE	2,850.00	10,000.00	28.5%
6371 · UTILITIES	696.71	9,000.00	7.7%
6373 · GARBAGE DISPOSAL	630.89	6,000.00	10.5%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	10,543.39	80,700.00	13.1%

09/14/16
Cash Basis

Grafton Township R & B
Actual vs Budget Year to Date
April 2016 through March 2017

	<u>Apr '16 - Mar 17</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>22,025.51</u>	<u>408,400.00</u>	<u>5.4%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>38,990.62</u>	<u>517,000.00</u>	<u>7.5%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>20,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>48,000.00</u>	<u>0.0%</u>
Total Expense	<u>204,311.98</u>	<u>1,668,588.00</u>	<u>12.2%</u>
Net Ordinary Income	<u>418,064.83</u>	<u>-908,222.00</u>	<u>-46.0%</u>
Net Income	<u>418,064.83</u>	<u>-908,222.00</u>	<u>-46.0%</u>

American Community Bank

Road District

Bank Accounts

RB General Checking	159
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Money Market	001
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10:05 AM

09/02/16

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Grafton Township R & B Reconciliation Summary

103 · R&B General Amer. Comm. (new), Period Ending 08/31/2016

	Aug 31, 16
Beginning Balance	359,795.03
Cleared Transactions	
Checks and Payments - 29 items	-35,761.22
Deposits and Credits - 11 items	24,420.27
Total Cleared Transactions	-11,340.95
Cleared Balance	348,454.08
Uncleared Transactions	
Checks and Payments - 4 items	-2,811.93
Total Uncleared Transactions	-2,811.93
Register Balance as of 08/31/2016	345,642.15
New Transactions	
Checks and Payments - 1 item	-1,484.64
Total New Transactions	-1,484.64
Ending Balance	344,157.51

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Grafton Township R & B Reconciliation Summary

501 · R & B Money Market - Amer Com, Period Ending 08/31/2016

	Aug 31, 16
Beginning Balance	796,250.49
Cleared Transactions	
Deposits and Credits - 1 item	215.97
Total Cleared Transactions	215.97
Cleared Balance	796,466.46
Register Balance as of 08/31/2016	796,466.46
Ending Balance	796,466.46

SUPERVISOR'S REPORT

System Activity Report

[8/1/2016 - 8/31/2016] Report Date: 8/31/2016

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	1	
Sanctions :	0	
Terminations :	0	
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	1	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
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	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
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	0	

Emergency Assistance

Grants :	2	\$1,200.00
In-Process :	0	
Denials :	0	
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	2	\$1,200.00
Grand Totals:	3	\$1,200.00

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GRAFTON TOWNSHIP											
BUS SERVICE FOR THE YEAR											
2016											

MCRide Ridership Report Calendar Year 2016

2016

Passenger Trips by Origin City	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Crystal Lake	2,163	2,218	2,286	2,281	2,013	2,074	1,892	2,052				
Harvard	160	229	203	218	171	178	149	167				
Huntley	418	367	441	412	353	323	257	296				
Johnsburg	335	424	357	361	333	369	365	357				
Lakewood	37	44	40	29	30	45	61	46				
Marengo	109	107	121	136	127	83	93	130				
McHenry	2,691	2,865	2,810	2,811	2,612	2,688	2,433	2,889				
Ringwood	16	26	25	21	24	27	22	21				
Woodstock	1,935	1,776	2,017	1,878	1,630	1,757	1,794	1,813				
Other	194	217	201	191	193	188	136	213				
TOTAL	8,058	8,273	8,501	8,338	7,486	7,732	7,202	7,984				

Origin city is the geographically true incorporated municipality of origin

Distinct Riders	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Crystal Lake	260	226	233	218	218	220	256	222				
Harvard	27	34	36	44	44	29	24	26				
Huntley	64	60	61	59	59	52	44	42				
Johnsburg	27	23	31	30	30	25	49	21				
Lakewood	6	3	6	7	7	7	2	7				
Marengo	15	17	21	14	14	9	10	12				
McHenry	255	248	228	229	229	231	199	228				
Ringwood	-	1	1	1	1	1	2	1				
Woodstock	222	225	242	227	227	206	180	205				
Other	36	35	33	27	27	28	11	31				
TOTAL	912	872	892	856	856	808	777	795				

Distinct Riders data is based on the home address of the rider

MCRide Ridership Report Calendar Year 2016

Trip Origin by Township*	2016											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Dorr	48	53	53	49	50	47	32	55				
Grafton	38	46	55	55	52	45	43	51				
Greenwood	53	71	57	53	43	53	38	59				
Marengo	4	3	5	3	3	7	2	-				
McHenry	241	282	207	219	208	240	212	209				
Nunda	107	143	142	142	128	125	106	109				
Riley	1	7	-	-	-	-	-	2				
Other	127	159	158	160	129	119	91	109				
TOTAL	619	764	677	681	613	636	524	594				

*Summary of trips that are outside of incorporated areas

TRUSTEES REPORT

Township Renovation Projects

9/19/2016

Completed Township Renovations

- Paint Township Office & Conference Room
- Carpet Township Office & Conference Room
- Replace Front Door Threshold
- Paint Assessor's Office
- Carpet Assessor's Office
- Carpet Clerk's Office
- Replace Main Furnace & A/C Unit
- Install Insulation-Township Garage & Township Office
- Repair and Paint Roof

In Process Renovations

- Upgrade to Township Office Lighting – Proposal Passed
- Replace Assessor Rear Door – Proposal Passed

Township Pending Renovations

- Repair the skylights on the garage roof – Pending

- Paint Outside of Building, Including Salt Shed – Pending
- Repair Garage Structure and Replace Siding on All Sides – Pending
- Review Exterior Lighting – Pending
- Hook up to City water – Pending
- Replace Bathroom Fixtures - Pending

Cancelled or Inactive Township Renovations

- Review Township Well & Pressure Tank
- Review Need for Water Softener
- Re-Wire Assessor's Office with New CAT 6 Wire
- Replace Hardware, Server, and Security Hardware with B/U

Road & Bridge Renovation Projects

9/19/2016

Completed Road & Bridge Renovations

- Fire Extinguisher Installed Near Garage Wood Stove - Done

Pending Road & Bridge Renovations

- Remove and Replace Parking Lot Pavement - ?
- Relocate Wood Pile & Reduce Size - ?
- Clean Up Around All Township buildings - ?
- Build Enclosure Around Fuel Cell Area - ?
- Recycle event for the public – Pending
- Replace Garage Doors, Including Service Doors & Windows - ?
- Relocate and Enclose Dumpster - ?