

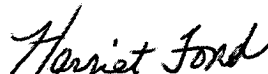
NOTICE AND AGENDA
GRAFTON TOWNSHIP REGULAR BOARD MEETING
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS

Thursday, February 14, 2013 7:30 p.m.
Huntley Park District, 12015 Mill Street, Huntley, IL 60142

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Thursday, February 14, 2013, 7:30 p.m. for purpose of considering the following agenda:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Regular Business**
 - A. Audit and Payment of Bills.
 - B. Approval of Minutes
 1. Minutes of January 10, 2013 Regular Township Board Meeting.
6. **Public Comment/ Board Members Response to Public Comment**
7. **Old Business**
 - A. Discussion and potential action on forensic audit.
 - B. Discussion and potential action on Grafton Township's final payment to Grafton Township Road District, per the Intergovernmental Agreement.
8. **New Business**
 - A. Discussion and potential action on Sun City Neighborhood 12 payment of funds owed to residents.
 - B. Discussion and potential action on confirmation of reversal of funds as related to Supervisor's Mastercard.
 - C. Discussion and potential action on Line Item transfers for the Assessor's Office.
 - D. Discussion and potential action on Supervisor's accounting of salaries and overtime for the Assessor's Office.
 - E. Discussion and potential action on modifying the Line Item used in approving payments from the Road District.
 - F. Discussion and potential action on the 2013 Annual Meeting/April 16, 2013.
 - G. Discussion and potential action of a donation of \$1300.00 to Grafton Food Pantry.
 - H. Discussion and potential action on Senior Transportation Committee 1) Accept the resignation of Mike Bissett; 2) Approve the appointment of Marlene Boland; 3) Determine a specific Line Item for donations and appoint Trustee Murphy, current Board liaison, to receive the donations and report directly to the Board on accounting of donations.
 - I. Discussion and potential action on **Resolution 20130214-1, A RESOLUTION TO ALLOW ELECTED OFFICIALS AND EMPLOYEES OF GRAFTON TOWNSHIP WHO HAVE SERVED IN THE MILITARY TO PURCHASE ADDITIONAL IMRF CREDITS FOR THE YEARS OF MILITARY SERVICE.**
 - J. Discussion and potential action on Line Item transfer/Grafton Township Road District.
 - K. Establishment of agenda items for next meeting.
9. **Reports**
 - A. Supervisor
 - B. Trustees
 - C. Clerk
 - D. Assessor
 - E. Road Commissioner
10. **Executive Session**
11. **Discussion and potential action of items as discussed at Executive Session.**
12. **Adjournment**

Dated and posted by Township Clerk Harriet Ford this 11th day
of February, 2013.



GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Type	Due Date	Split	Aging	Open Balance
ANCEL, GLINK, DIAMOND, BUCH, DICIANNI & ROLEK				
Bill	2/2/2013	1533 · LEGAL SERVICE	9	20,529.25
Bill	2/8/2013	1533 · LEGAL SERVICE	3	9,545.26
Total ANCEL, GLINK, DIAMOND, BUCH, DICIANNI & ROLEK				30,074.51
APEX SOFTWARE				
Bill	2/18/2013	1756 · SOFTWARE		1,505.00
Total APEX SOFTWARE				1,505.00
AT&T				
Bill	2/2/2013	-SPLIT-	9	142.09
Bill	2/2/2013	5552 · TELEPHONE	9	71.05
Bill	2/18/2013	1752 · TELEPHONE		226.97
Total AT&T				440.11
BETTY ZIRK.				
Bill	2/2/2013	1562 · TRAVEL EXPENSES	9	4.50
Total BETTY ZIRK.				4.50
BLUECROSS BLUESHIELD OF ILLINOIS				
Bill	2/7/2013	-SPLIT-	4	10,947.23
Total BLUECROSS BLUESHIELD OF ILLINOIS				10,947.23
BMO Harris Bank				
Bill	4/13/2012	1563 · TRAINING	304	20.00
Bill	4/14/2012	1551 · POSTAGE	303	708.43
Bill	4/19/2012	1651 · OFFICE SUPPLIES	298	16.00
Bill	4/19/2012	1512 · MAINTENANCE SERVICE - EQUIPME...	298	34.47
Bill	4/22/2012	1512 · MAINTENANCE SERVICE - EQUIPME...	295	78.05
Bill	5/7/2012	1511 · MAINTENANCE SERVICE-BUILDING	280	659.00
Bill	5/14/2012	1562 · TRAVEL EXPENSES	273	78.40
Bill	5/17/2012	1562 · TRAVEL EXPENSES	270	132.85
Bill	5/27/2012	-SPLIT-	260	298.15
Bill	6/1/2012	1552 · TELEPHONE	255	208.84
Bill	6/2/2012	1551 · POSTAGE	254	52.62
Bill	6/11/2012	1551 · POSTAGE	245	45.00
Bill	6/15/2012	1905 · MISCELLANEOUS EXPENSE	241	30.29
Bill	7/15/2012	-SPLIT-	211	207.49
Bill	9/16/2012	-SPLIT-	148	75.09
Total BMO Harris Bank				2,644.68
Brian Johnson				
Bill	9/16/2012	1899 · OFFICE RENOVATION	148	130.00
Total Brian Johnson				130.00
CARDUNAL OFFICE SUPPLY				
Bill	2/15/2013	5651 · OFFICE SUPPLIES		128.39
Bill	2/15/2013	1651 · OFFICE SUPPLIES		128.39

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Type	Due Date	Split	Aging	Open Balance
Total CARDUNAL OFFICE SUPPLY				256.78
COM ED				
Bill	2/2/2013	1571 · UTILITIES	9	290.13
Total COM ED				290.13
COMCAST CABLE				
Bill	2/18/2013	1752 · TELEPHONE		203.20
Total COMCAST CABLE				203.20
CONSERV FS				
Bill	3/10/2013	1760 · TRAVEL EXPENSE		110.22
Total CONSERV FS				110.22
ED'S AUTOMOTIVE				
Bill	2/15/2013	940 · BUS MAINTENANCE		26.00
Total ED'S AUTOMOTIVE				26.00
Evans, Marshall & Pease, P.C.				
Bill	2/17/2012	-SPLIT-	360	7,545.00
Total Evans, Marshall & Pease, P.C.				7,545.00
Fire & Safety Equipment of Rockford				
Bill	2/18/2013	1511 · MAINTENANCE SERVICE-BUILDING		84.00
Bill	2/18/2013	1751 · MAINTENANCE SERVICE		40.00
Total Fire & Safety Equipment of Rockford				124.00
Grafton Township General Assistance				
Bill	5/10/2012	1574 · ANNUAL MEETING	277	462.04
Total Grafton Township General Assistance				462.04
Grafton Township Road District				
Bill	4/12/2012	1511 · MAINTENANCE SERVICE-BUILDING	305	300,000.00
Bill	2/8/2013	1834 · IGA Rent	3	1,850.00
Total Grafton Township Road District				301,850.00
Humana Dental Ins. Co.				
Bill	2/2/2013	-SPLIT-	9	1,309.28
Total Humana Dental Ins. Co.				1,309.28
Huntley American Legion				
Bill	2/9/2013	959 · BINGO/GAMES	2	25.00
Total Huntley American Legion				25.00
Ice Mountain Water				
Bill	2/18/2013	1851 · OFFICE SUPPLIES		6.00
Total Ice Mountain Water				6.00

GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Type	Due Date	Split	Aging	Open Balance
Interact Business Products, LLC				
Bill	2/9/2013	1512 · MAINTENANCE SERVICE - EQUIPME...	2	59.91
Total Interact Business Products, LLC				59.91
J.A. Ketchmark, LTD.				
Bill	10/7/2012	1531 · ACCOUNTING SERVICES	127	785.00
Bill	12/7/2012	1531 · ACCOUNTING SERVICES	66	39.60
Bill	2/15/2013	1531 · ACCOUNTING SERVICES		39.60
Total J.A. Ketchmark, LTD.				864.20
JACK FREUND				
Bill	2/14/2013	1451 · HEALTH INSURANCE		322.00
Total JACK FREUND				322.00
JDM Auto Sservice, Inc.				
Bill	2/10/2013	5512 · MAINTENANCE SERVICE - EQUIPME...	1	157.41
Total JDM Auto Sservice, Inc.				157.41
Jensen's Plumbing & Heating				
Bill	2/18/2013	1751 · MAINTENANCE SERVICE		430.27
Total Jensen's Plumbing & Heating				430.27
Kujovich Consulting				
Bill	2/11/2012	1573 · OTHER PROFESSIONAL SERVICES	366	200.00
Bill	4/16/2012	1573 · OTHER PROFESSIONAL SERVICES	301	400.00
Total Kujovich Consulting				600.00
McHenry County Council Of Governments				
Bill	2/18/2013	1563 · TRAINING		38.00
Bill	2/18/2013	1563 · TRAINING		38.00
Total McHenry County Council Of Governments				76.00
McHenry County Historical Society				
Bill	2/15/2013	1561 · DUES		1,000.00
Total McHenry County Historical Society				1,000.00
NICOR GAS				
Bill	2/2/2013	1571 · UTILITIES	9	200.78
Total NICOR GAS				200.78
O'Connor Electric, Inc.				
Bill	2/9/2013	1511 · MAINTENANCE SERVICE-BUILDING	2	144.00
Total O'Connor Electric, Inc.				144.00
Ottosen Britz Kelly Cooper Gilbert&DINIlf				
Bill	3/8/2012	1533 · LEGAL SERVICE	340	5,206.00
Bill	4/9/2012	1533 · LEGAL SERVICE	308	3,489.59
Bill	4/10/2012	1533 · LEGAL SERVICE	307	4,912.00

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Type	Due Date	Split	Aging	Open Balance
Bill	6/15/2012	1533 · LEGAL SERVICE	241	8,265.00
Bill	7/10/2012	1533 · LEGAL SERVICE	216	3,906.88
Bill	9/16/2012	1533 · LEGAL SERVICE	148	3,056.96
Bill	9/17/2012	1533 · LEGAL SERVICE	147	2,432.00
Bill	11/11/2012	1533 · LEGAL SERVICE	92	955.00
Bill	11/26/2012	1533 · LEGAL SERVICE	77	1,748.00
Bill	12/20/2012	1533 · LEGAL SERVICE	53	3,782.46
Bill	2/9/2013	1533 · LEGAL SERVICE	2	760.00
Total Ottosen Britz Kelly Cooper Gilbert&DiNiif				38,513.89
Printing & then some				
Bill	3/19/2012	1554 · PRINTING	329	147.80
Bill	4/1/2012	1554 · PRINTING	316	147.80
Total Printing & then some				295.60
Richard Kaszniak				
Bill	2/18/2013	1751 · MAINTENANCE SERVICE		20.93
Total Richard Kaszniak				20.93
Stan's Office Machines, Inc.				
Bill	2/18/2013	1751 · MAINTENANCE SERVICE		27.00
Total Stan's Office Machines, Inc.				27.00
U.S. Bank Equipment Finance				
Bill	2/18/2013	1751 · MAINTENANCE SERVICE		80.17
Total U.S. Bank Equipment Finance				80.17
United States Postal Service				
Bill	12/7/2012	1551 · POSTAGE	66	90.00
Total United States Postal Service				90.00
Verizion Wireless				
Bill	2/9/2013	-SPLIT-	2	50.41
Total Verizion Wireless				50.41
Wright Express FSC				
Bill	2/11/2013	930 · BUS FUEL		569.37
Total Wright Express FSC				569.37
ZIEGLER'S ACE HARDWARE				
Bill	2/14/2013	940 · BUS MAINTENANCE		2.98
Total ZIEGLER'S ACE HARDWARE				2.98
TOTAL				401,458.60

Grafton Township R & B Unpaid Bills Detail All Transactions

Type	Date	Num	Due Date	Split	Amount
AT&T					
Bill	1/13/2013		2/7/2013	6552 · TELEPHONE	141.06
Total AT&T					141.06
BLUECROSS BLUESHIELD OF ILLINOIS					
Bill	2/8/2013		3/5/2013	9451 · Health / Life Insurance	2,311.26
Total BLUECROSS BLUESHIELD OF ILLINOIS					2,311.26
BONNELL INDUSTRIES INC					
Bill	1/7/2013	0143896-IN	2/6/2013	-SPLIT-	799.00
Total BONNELL INDUSTRIES INC					799.00
BOTTS WELDING & TRUCK SERVICE					
Bill	1/15/2013	542113 542149	2/14/2013	-SPLIT-	24.86
Total BOTTS WELDING & TRUCK SERVICE					24.86
CHICAGO INTERNATIONAL TRUCKS LLC					
Bill	1/31/2013		2/10/2013	-SPLIT-	2,507.18
Total CHICAGO INTERNATIONAL TRUCKS LLC					2,507.18
CITY OF CRYSTAL LAKE					
Bill	1/15/2013	2011 replacement tax	1/15/2013	6914 · MUNICIPAL REPLACEMENT	132.50
Total CITY OF CRYSTAL LAKE					132.50
COM ED					
Bill	1/9/2013		2/8/2013	6371 · UTILITIES	227.50
Total COM ED					227.50
COM ED STREET LIGHTS					
Bill	1/26/2013		3/27/2013	9519 · Street Lights	245.22
Total COM ED STREET LIGHTS					245.22
CONSERV FS INC					
Bill	1/24/2013	37994	2/23/2013	9655 · AUTO FUEL & OIL	1,470.64
Total CONSERV FS INC					1,470.64
ED'S AUTOMOTIVE					
Bill	1/4/2013	394	2/3/2013	6313 · MAINTENANCE SERVICE - ...	26.00
Total ED'S AUTOMOTIVE					26.00
GE Capital Retail Bank Chicago					
Bill	2/8/2013		2/18/2013	-SPLIT-	54.85
Total GE Capital Retail Bank Chicago					54.85
Grafton Township Town Fund					
Bill	5/27/2011	52	6/26/2011	-SPLIT-	448.80
Bill	11/6/2012		12/6/2012	6531 · ACCOUNTING SERVICE	2,000.00
Total Grafton Township Town Fund					2,448.80
HINCKLEY SPRINGS WATER CO					
Bill	1/6/2013		1/6/2013	6122 · OPERATING SUPPLIES	9.20
Total HINCKLEY SPRINGS WATER CO					9.20
Humana Dental					
Bill	2/1/2013		2/19/2013	9451 · Health / Life Insurance	216.60
Total Humana Dental					216.60
J.A. Ketchmark, LTD					
Bill	10/9/2012		10/19/2012	-SPLIT-	535.00
Total J.A. Ketchmark, LTD					535.00
MCHENRY CO. DIV. OF TRANSPORTATION					
Bill	1/7/2013	2012 striping	2/6/2013	9518 · ROAD STRIPPING	18,315.43
Total MCHENRY CO. DIV. OF TRANSPORTATION					18,315.43

Grafton Township R & B Unpaid Bills Detail All Transactions

Type	Date	Num	Due Date	Split	Amount
McHenry County Council Of Governments					
Bill	1/23/2013	50	2/2/2013	6562 · TRAVEL & MEETING EXPE...	38.00
Total McHenry County Council Of Governments					38.00
MDC ENVIRONMENTAL SERVICES (MARENGO)					
Bill	1/1/2013	11811419	1/20/2013	6373 · GARBAGE DISPOSAL	149.10
Total MDC ENVIRONMENTAL SERVICES (MARENGO)					149.10
NEXTEL COMMUNICATIONS					
Bill	12/27/2012	866627045-077	2/10/2013	6552 · TELEPHONE	36.79
Bill	1/27/2013	866627045-078	3/13/2013	6552 · TELEPHONE	135.19
Total NEXTEL COMMUNICATIONS					171.98
NICOR GAS					
Bill	1/4/2013		2/18/2013	6371 · UTILITIES	109.90
Total NICOR GAS					109.90
O'Reilly Automotive, Inc					
Bill	1/11/2013	3416-258211	1/21/2013	6113 · MAINTENANCE SUPPLY - ...	10.21
Total O'Reilly Automotive, Inc					10.21
Scott Gabel					
Bill	2/1/2013		2/11/2013	6123 · SMALL TOOLS	39.46
Total Scott Gabel					39.46
THE BANK OF NEW YORK MELLON					
Bill	4/12/2012		4/12/2012	6840 · DEBT SERVICE	270,000.00
Total THE BANK OF NEW YORK MELLON					270,000.00
Trotter & Associates, Inc.					
Bill	12/31/2012	8557	1/10/2013	9532 · ENGINEERING SERVICE	2,956.51
Total Trotter & Associates, Inc.					2,956.51
VILLAGE OF HUNTLEY					
Bill	1/15/2013	2011 replacement tax	1/15/2013	6914 · MUNICIPAL REPLACEMENT	7,421.62
Total VILLAGE OF HUNTLEY					7,421.62
VILLAGE OF LAKEWOOD					
Bill	1/15/2013	2011 replacement tax	1/15/2013	6914 · MUNICIPAL REPLACEMENT	225.82
Total VILLAGE OF LAKEWOOD					225.82
WOODSTOCK HICKSGAS, INC.					
Bill	1/15/2013	112547	2/14/2013	6112 · MAINTENANCE SUPPLY - ...	20.56
Total WOODSTOCK HICKSGAS, INC.					20.56
ZANCK, COEN & WRIGHT & SALADIN, P.C.					
Bill	12/31/2012	76783	1/30/2013	6533 · LEGAL SERVICE	950.00
Total ZANCK, COEN & WRIGHT & SALADIN, P.C.					950.00
ZIEGLER'S ACE HARDWARE					
Bill	1/1/2013		1/31/2013	-SPLIT-	66.24
Total ZIEGLER'S ACE HARDWARE					66.24
TOTAL					311,624.50

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GRAFTON TOWNSHIP
Reconciliation Summary
151 - CHECKING-General Assistance, Period Ending 01/31/2013

	Jan 31, 13
Beginning Balance	2,193.75
Cleared Transactions	
Checks and Payments - 7 items	-909.81
Deposits and Credits - 1 item	0.07
Total Cleared Transactions	-909.74
Cleared Balance	1,284.01
Uncleared Transactions	
Checks and Payments - 3 items	-340.04
Total Uncleared Transactions	-340.04
Register Balance as of 01/31/2013	943.97
Ending Balance	943.97

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GRAFTON TOWNSHIP
Reconciliation Summary
101 - CHECKING ACCOUNT - HARRIS, Period Ending 01/31/2013

	Jan 31, 13
Beginning Balance	506,236.94
Cleared Transactions	
Checks and Payments - 49 items	-128,902.68
Deposits and Credits - 30 items	4,319.07
Total Cleared Transactions	-124,583.61
Cleared Balance	381,653.33
Uncleared Transactions	
Checks and Payments - 9 items	-6,463.37
Total Uncleared Transactions	-6,463.37
Register Balance as of 01/31/2013	375,189.96
New Transactions	
Checks and Payments - 2 items	-7,130.41
Total New Transactions	-7,130.41
Ending Balance	368,059.55

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GRAFTON TOWNSHIP
Reconciliation Summary
150 · Money Market/ Loan Proceeds, Period Ending 01/31/2013

	<u>Jan 31, 13</u>
Beginning Balance	162,105.46
Cleared Transactions	
Deposits and Credits - 1 item	13.77
Total Cleared Transactions	<u>13.77</u>
Cleared Balance	<u>162,119.23</u>
Register Balance as of 01/31/2013	162,119.23
Ending Balance	162,119.23

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GRAFTON TOWNSHIP
Reconciliation Summary
152 · Township of Grafton Food Pantry, Period Ending 01/31/2013

	<u>Jan 31, 13</u>
Beginning Balance	1,283.51
Cleared Transactions	
Checks and Payments - 1 item	-429.74
Deposits and Credits - 2 items	235.00
Total Cleared Transactions	<u>-194.74</u>
Cleared Balance	<u>1,088.77</u>
Register Balance as of 01/31/2013	1,088.77
Ending Balance	1,088.77

Grafton Township R & B
Profit & Loss Budget vs. Actual
April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
PERMANENT HARD ROAD FD REVENUES				
9000 · PROPERTY TAXES	468,154.41	468,254.00	-99.59	100.0%
9020 · INTEREST INCOME	4.01	250.00	-245.99	1.6%
9040 · Intergovernmental Agreement	22,800.00			
9050 · MISCELLANEOUS INCOME	1,150.00	1,200.00	-50.00	95.8%
9060 · Permits & Bonds	2,860.00	2,000.00	860.00	143.0%
9080 · GRANT INCOME	143,750.00	100.00	143,650.00	143,750.0%
Total PERMANENT HARD ROAD FD REVENUES	638,718.42	471,804.00	166,914.42	135.4%
ROAD & BRIDGE FUND REVENUES				
6000 · PROPERTY TAXES - ROAD & BRIDGE	126,187.08	242,863.00	-116,675.92	52.0%
6002 · MUNICIPAL SHARE	0.00	-116,651.00	116,651.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	37,989.56	41,000.00	-3,010.44	92.7%
6020 · INTEREST INCOME	367.13	400.00	-32.87	91.8%
6030 · RENTAL INCOME	42,950.00	48,000.00	-5,050.00	89.5%
6040 · INTERGOVERNMENT AGREEMENT	28.50	324,100.00	-324,071.50	0.0%
6050 · MISCELLANEOUS INCOME	262.55	150.00	112.55	175.0%
6060 · COURT FINES & PERMITS	2,210.66	2,000.00	210.66	110.5%
Total ROAD & BRIDGE FUND REVENUES	209,995.48	541,862.00	-331,866.52	38.8%
ROAD & BRIDGE IMRF FUND REVENUE				
8000 · PROPERTY TAXES	15,060.07	15,063.00	-2.93	100.0%
8020 · INTEREST INCOME	0.00	20.00	-20.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	15,060.07	15,083.00	-22.93	99.8%
ROAD & BRIDGE INSURANCE REVENUE				
7000 · PROPERTY TAXES	21,223.40	21,227.00	-3.60	100.0%
7020 · INTEREST INCOME	0.00	20.00	-20.00	0.0%
7050 · MISCELLANEOUS INCOME	0.00	2,700.00	-2,700.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	21,223.40	23,947.00	-2,723.60	88.6%
Total Income	884,997.37	1,052,696.00	-167,698.63	84.1%
Expense				
PERMANENT HARD ROAD EXPENDITURE				
COMMODITIES				
9614 · MAINTENANCE SUPPLIES - ROADS	5,633.61	42,000.00	-36,366.39	13.4%
9652 · OPERATING SUPPLIES	515.46	10,000.00	-9,484.54	5.2%
9655 · AUTO FUEL & OIL	9,371.83	45,000.00	-35,628.17	20.8%
9656 · SALT, CALCIUM, ICE CONTROL	1,514.03	100,000.00	-98,485.97	1.5%
Total COMMODITIES	17,034.93	197,000.00	-179,965.07	8.6%
CONTRACT SERVICES				
9514 · MAINTENANCE SERVICE ROAD	186,138.25	240,000.00	-53,861.75	77.6%
9518 · ROAD STRIPPING	0.00	20,000.00	-20,000.00	0.0%
9519 · Street Lights	2,629.65	6,000.00	-3,370.35	43.8%
9520 · ROAD SIGNS & MATERIALS	90.00	25,000.00	-24,910.00	0.4%
9532 · ENGINEERING SERVICE	12,028.90	30,000.00	-17,971.10	40.1%
9594 · RENTALS	0.00	15,000.00	-15,000.00	0.0%
Total CONTRACT SERVICES	200,886.80	336,000.00	-135,113.20	59.8%
OTHER EXPENDITURES				
9929 · MISCELLANEOUS	1,530.00	10,000.00	-8,470.00	15.3%
Total OTHER EXPENDITURES	1,530.00	10,000.00	-8,470.00	15.3%
PERSONNEL				
9421 · SALARIES	127,353.28	195,000.00	-67,646.72	65.3%
9451 · Health / Life Insurance	20,342.22	30,000.00	-9,657.78	67.8%
9461 · Social Security Contribution	8,851.31	14,000.00	-5,148.69	63.2%
9462 · Medicare Contribution	2,027.02	3,750.00	-1,722.98	54.1%
9472 · Uniforms	184.00	1,500.00	-1,316.00	12.3%
Total PERSONNEL	158,757.83	244,250.00	-85,492.17	65.0%
Total PERMANENT HARD ROAD EXPENDITURE	378,209.56	787,250.00	-409,040.44	48.0%
ROAD & BRIDGE-IMRF-EXPENDITURE				
PERSONNEL				
8463 · RETIREMENT CONTRIBUTION	14,080.92	37,000.00	-22,919.08	38.1%
Total PERSONNEL	14,080.92	37,000.00	-22,919.08	38.1%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	14,080.92	37,000.00	-22,919.08	38.1%

Grafton Township R & B
Profit & Loss Budget vs. Actual
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
ROAD & BRIDGE-INS-EXPENDITURE				
CONTRACT SERVICE				
7593 · RISK MANAGEMENT CONTRIBUTION	20,469.00	33,000.00	-12,531.00	62.0%
Total CONTRACT SERVICE	20,469.00	33,000.00	-12,531.00	62.0%
PERSONNEL				
7453 · UNEMPLOYMENT INSURANCE	988.61	6,000.00	-5,011.39	16.5%
Total PERSONNEL	988.61	6,000.00	-5,011.39	16.5%
Total ROAD & BRIDGE-INS-EXPENDITURE	21,457.61	39,000.00	-17,542.39	55.0%
ROAD & BRIDGE FUND EXPENDITURES				
ADMINISTRATION				
CAPITAL OUTLAY				
6831 · EQUIPMENT	75.00	4,000.00	-3,925.00	1.9%
Total CAPITAL OUTLAY	75.00	4,000.00	-3,925.00	1.9%
COMMODITIES				
6651 · OFFICE SUPPLIES	123.06	600.00	-476.94	20.5%
Total COMMODITIES	123.06	600.00	-476.94	20.5%
CONTRACTED SERVICES				
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
6531 · ACCOUNTING SERVICE	2,000.00	25,000.00	-23,000.00	8.0%
6533 · LEGAL SERVICE	24,983.15	60,000.00	-35,016.85	41.6%
6551 · POSTAGE	136.70	200.00	-63.30	68.4%
6552 · TELEPHONE	2,687.37	4,500.00	-1,812.63	59.7%
6553 · PUBLISHING	203.30	1,500.00	-1,296.70	13.6%
6554 · PRINTING	0.00	200.00	-200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	150.00	300.00	-150.00	50.0%
6562 · TRAVEL & MEETING EXPENSE	2,337.58	5,000.00	-2,662.42	46.8%
6563 · EDUCATION & TRAINING	40.00	500.00	-460.00	8.0%
Total CONTRACTED SERVICES	32,538.10	98,200.00	-65,661.90	33.1%
OTHER EXPENDITURES				
6914 · MUNICIPAL REPLACEMENT	0.00	7,800.00	-7,800.00	0.0%
6929 · MISCELLANEOUS	129.39	8,000.00	-7,870.61	1.6%
Total OTHER EXPENDITURES	129.39	15,800.00	-15,670.61	0.8%
PERSONNEL				
6421 · SALARIES	5,107.50	7,000.00	-1,892.50	73.0%
Total PERSONNEL	5,107.50	7,000.00	-1,892.50	73.0%
Total ADMINISTRATION	37,973.05	125,600.00	-87,626.95	30.2%
MAINTENANCE				
CAPITAL OUTLAY				
6820 · CAPITAL ASSET OUTLAY	3,000.00	122,500.00	-119,500.00	2.4%
6833 · OTHER IMPROVEMENTS	0.00	25,000.00	-25,000.00	0.0%
6840 · DEBT SERVICE	33,228.00	283,500.00	-250,272.00	11.7%
Total CAPITAL OUTLAY	36,228.00	431,000.00	-394,772.00	8.4%
COMMODITIES				
6111 · MAINTENANCE SUPPLY - BUILDING	264.28	10,000.00	-9,735.72	2.6%
6112 · MAINTENANCE SUPPLY - EQUIPMENT	4,856.81	10,000.00	-5,143.19	48.6%
6113 · MAINTENANCE SUPPLY - VEHICLES	1,827.57	10,000.00	-8,172.43	18.3%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	-100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	1,000.00	-1,000.00	0.0%
6122 · OPERATING SUPPLIES	821.81	2,500.00	-1,678.19	32.9%
6123 · SMALL TOOLS	992.22	6,000.00	-5,007.78	16.5%
Total COMMODITIES	8,762.69	39,700.00	-30,937.31	22.1%
CONTRACT SERVICES				
6311 · MAINTENANCE SERVICE - BUILDING	43.50	10,000.00	-9,956.50	0.4%
6312 · MAINTENANCE SERVICE - EQUIPMENT	1,077.43	10,000.00	-8,922.57	10.8%
6313 · MAINTENANCE SERVICE - VEHICLES	142.00	8,500.00	-8,358.00	1.7%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	-100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	1,000.00	-1,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	500.00	-500.00	0.0%
6371 · UTILITIES	2,062.19	9,000.00	-6,937.81	22.9%
6373 · GARBAGE DISPOSAL	1,464.15	3,000.00	-1,535.85	48.8%
6394 · RENTALS	0.00	300.00	-300.00	0.0%
Total CONTRACT SERVICES	4,789.27	42,500.00	-37,710.73	11.3%

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**Grafton Township R & B
Profit & Loss Budget vs. Actual
April 2012 through March 2013**

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
OTHER EXPENDITURES				
6919 · MISCELLANEOUS	0.00	3,000.00	-3,000.00	0.0%
6952 · INTERGOVERNMENTAL AGMT	17,072.54	34,828.00	-17,755.46	49.0%
Total OTHER EXPENDITURES	17,072.54	37,828.00	-20,755.46	45.1%
PERSONNEL				
6221 · SALARIES	7,150.50	9,500.00	-2,349.50	75.3%
Total PERSONNEL	7,150.50	9,500.00	-2,349.50	75.3%
Total MAINTENANCE	74,003.00	560,528.00	-486,525.00	13.2%
Total ROAD & BRIDGE FUND EXPENDITURES	111,976.05	686,128.00	-574,151.95	16.3%
6391 · R&B - CONTINGENCIES	0.00	32,000.00	-32,000.00	0.0%
6560 · Payroll Expenses	566.47			
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	15,000.00	-15,000.00	0.0%
Total Expense	526,290.61	1,596,378.00	-1,070,087.39	33.0%
Net Ordinary Income	358,706.76	-543,682.00	902,388.76	-66.0%
Net Income	358,706.76	-543,682.00	902,388.76	-66.0%

Grafton Township R & B
Reconciliation Summary
101 - CHECKING ACCOUNT - HARRIS, Period Ending 01/31/2013

256

	Jan 31, 13
Beginning Balance	271,916.03
Cleared Transactions	
Checks and Payments - 33 items	-49,250.99
Deposits and Credits - 12 items	11,323.82
Total Cleared Transactions	-37,927.17
Cleared Balance	<u>233,988.86</u>
Register Balance as of 01/31/2013	<u>233,988.86</u>
New Transactions	
Checks and Payments - 1 item	-1,977.64
Total New Transactions	<u>-1,977.64</u>
Ending Balance	<u><u>232,011.22</u></u>

Grafton Township R & B
Reconciliation Summary
501 - Money Market, Period Ending 01/31/2013

390

	Jan 31, 13
Beginning Balance	550,730.38
Cleared Transactions	
Deposits and Credits - 1 Item	46.78
Total Cleared Transactions	<u>46.78</u>
Cleared Balance	<u>550,777.16</u>
Register Balance as of 01/31/2013	<u>550,777.16</u>
Ending Balance	550,777.16

Grafton Township R & B
Reconciliation Summary
201 - Harris Money Market 731, Period Ending 01/31/2013

731

	Jan 31, 13
Beginning Balance	18,752.00
Cleared Transactions	
Deposits and Credits - 1 item	0.80
Total Cleared Transactions	<u>0.80</u>
Cleared Balance	<u>18,752.80</u>
Register Balance as of 01/31/2013	<u>18,752.80</u>
Ending Balance	18,752.80

Grafton Township R & B
Reconciliation Summary
301 - Harris Money Market 758, Period Ending 01/31/2013

758

	Jan 31, 13
Beginning Balance	125,006.62
Cleared Transactions	
Deposits and Credits - 1 item	10.62
Total Cleared Transactions	<u>10.62</u>
Cleared Balance	<u>125,017.24</u>
Register Balance as of 01/31/2013	<u>125,017.24</u>
Ending Balance	125,017.24

GRAFTON TOWNSHIP									
BUS SERVICE FOR JANUARY 2013		JANUARY 2013 TOTALS							
	<u>Grafton</u>			<u>Grafton</u>	<u>Out of</u>		Sun City	Non Sun City	
	<u>Township</u>	<u>Out of Township</u>		<u>Township</u>	<u>Township</u>				
<u>Date</u>	<u>Riders</u>	<u>Riders</u>	<u>Total Riders</u>	<u>Revenue</u>	<u>Revenue</u>	<u>Total Revenue</u>			
January 1, 2013	<u>Closed</u>		0			\$0.00			
January 2, 2013	0	3	3	\$0.00	\$3.00	\$3.00	3	0	
January 3, 2013	10	21	31	\$10.00	\$21.00	\$31.00	25	6	
January 4, 2013	4	13	17	\$4.00	\$13.00	\$17.00	13	4	
January 7, 2013	2	4	6	\$2.00	\$12.00	\$14.00	4	2	
January 8, 2013	8	18	26	\$8.00	\$18.00	\$26.00	24	2	
January 9, 2013	2	5	7	\$2.00	\$7.00	\$9.00	5	2	
January 10, 2013	0	16	16	\$0.00	\$16.00	\$16.00	16	0	
January 11, 2013	6	15	21	\$6.00	\$15.00	\$21.00	19	2	
January 14, 2013	5	7	12	\$5.00	\$7.00	\$12.00	8	4	
January 15, 2013	14	17	31	\$12.00	\$17.00	\$29.00	23	8	
January 16, 2013	6	6	12	\$10.00	\$14.00	\$24.00	10	2	
January 17, 2013	4	14	18	\$4.00	\$14.00	\$18.00	18	0	
January 18, 2013	2	17	19	\$2.00	\$21.00	\$23.00	17	2	
January 21, 2013	<u>Closed</u>								
January 22, 2013	4	6	10	\$4.00	\$6.00	\$10.00	10	0	
January 23, 2013	6	5	11	\$6.00	\$9.00	\$15.00	9	2	
January 24, 2013	4	17	21	\$4.00	\$17.00	\$21.00	21	0	
January 25, 2013	4	6	10	\$4.00	\$6.00	\$10.00	8	2	
January 28, 2013	4	2	6	\$4.00	\$6.00	\$10.00	4	2	
January 29, 2013	2	12	14	\$2.00	\$12.00	\$14.00	12	2	
January 30, 2013	7	4	11	\$7.00	\$8.00	\$15.00	9	2	
January 31, 2013	4	9	13	\$4.00	\$9.00	\$13.00	11	2	
January Totals	98	217	315	\$100.00	\$251.00	\$351.00	269	46	

SENIOR TRANSPORTATION BUS SERVICE

	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Sun City	Non Sun City
2011														
I/S	224												224	
O/S													0	
TOTALS	224	0	0	0	0	0	0	0	0	0	0	0	224	
I/D	204	183	170	153	79	247	165	146	183	159	133	148		1970
O/D	158	167	146	120	294	175	167	171	193	172	161	218		2142
TOTALS	362	350	316	273	373	422	332	317	376	331	294	366		4112
\$ I/D	\$231.00	\$247.00	\$176.00	\$196.00	\$190.00	\$311.00	\$192.00	\$169.00	\$219.00	\$213.00	\$140.00	\$173.00		
\$ O/D	\$174.00	\$216.00	\$162.00	\$148.00	\$235.00	\$201.00	\$180.00	\$194.00	\$258.00	\$221.00	\$179.00	\$244.00		
TOTAL	\$405.00	\$463.00	\$338.00	\$344.00	\$425.00	\$512.00	\$372.00	\$363.00	\$477.00	\$434.00	\$319.00	\$417.00		
YEAR	\$405.00	\$868.00	\$1,206.00	\$1,550.00	\$1,975.00	\$2,487.00	\$2,859.00	\$3,222.00	\$3,699.00	\$4,133.00	\$4,452.00	\$4,869.00		
2012														
I/S	224	317	152	282	331	165	282	286	264	269			2572	
O/S	73	100	212	43	57	198	78	75	30	46			912	
TOTALS	297	417	364	325	388	363	360	361	294	315	0	0	3484	
I/D	117	198	292	115	133	264	170	131	96	98				1614
O/D	180	219	72	214	254	96	190	230	211	217				1883
TOTALS	297	417	364	329	387	360	360	361	307	315	0			3497
\$ I/D	\$113.00	\$204.00	162.00	\$135.00	\$145.00	\$179.00	\$174.00	\$159.00	\$112.00	\$100.00				
\$ O/D	\$196.00	\$242.00	240.00	\$223.00	\$292.00	\$242.00	\$210.00	\$238.00	\$277.00	\$251.00				
TOTAL	\$309.00	\$446.00	402.00	\$358.00	\$437.00	\$421.00	\$384.00	\$397.00	\$389.00	\$351.00	\$0.00	\$0.00		
YEAR		\$1,157.00	\$1,559.00	\$1,917.00	\$2,354.00	\$2,775.00	\$3,159.00	\$3,556.00	\$3,945.00	\$4,296.00	\$4,296.00	\$4,296.00		

SENIOR TRANSPORTATION BUS SERVICE

YEAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Total Rides
2006													
I/D	30	98	108	68	116	113	112	113	148	129	91	154	1280
O/D	10	58	42	33	36	257	31	26	38	31	36	37	635
TOTALS	40	156	150	101	152	370	143	139	186	160	127	191	1915
\$ I/D	\$81.00	\$136.00	\$146.50	\$73.00	\$151.00	\$141.50	\$118.50	\$141.50	\$199.50	\$170.00	\$103.50	\$176.00	
\$ O/D	\$31.00	\$176.00	\$120.00	\$79.00	\$101.00	\$64.00	\$92.00	\$64.00	\$85.00	\$89.00	\$108.00	\$105.00	
TOTAL	\$112.00	\$312.00	\$266.50	\$152.00	\$252.00	\$205.50	\$210.50	\$205.50	\$284.50	\$259.00	\$211.50	\$281.00	\$2,752.00
YEAR	\$112.00	\$424.00	\$690.50	\$842.50	\$1,094.50	\$1,300.00	\$1,510.00	\$1,715.50	\$2,000.00	\$2,259.00	\$2,470.50	\$2,751.50	
2007	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/D	122	144	159	150	176	136	183	145	127	157	124	140	1763
O/D	44	74	84	65	53	48	69	39	34	56	37	87	690
TOTALS	166	218	243	215	229	184	252	184	161	213	161	227	2463
\$ I/D	\$141.00	\$162.50	\$155.50	\$155.00	\$197.50	\$154.50	\$207.50	\$160.50	\$134.50	\$209.00	\$138.50	\$153.00	
\$ O/D	\$130.00	\$222.00	\$229.00	\$182.00	\$151.00	\$131.00	\$201.00	\$130.00	\$102.00	\$83.00	\$42.00	\$110.00	
TOTAL	\$271.00	\$384.50	\$384.50	\$337.00	\$348.50	\$285.50	\$408.50	\$290.50	\$236.50	\$292.00	\$180.50	\$264.00	\$3,683.00
YEAR	\$271.00	\$655.50	\$1,040.00	\$1,377.00	\$1,725.50	\$2,011.00	\$2,419.50	\$2,710.00	\$2,946.50	\$3,238.50	\$3,419.00	\$3,683.00	
2008	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/D	148	150	168	156	195	200	206	157	132	167	175	228	2082
\$ O/D	85	55	23	71	45	66	77	59	47	78	90	84	780
TOTALS	233	205	191	227	240	266	283	216	179	245	265	312	2862
\$ I/D	\$169.00	\$177.00	\$203.50	\$186.50	\$231.50	\$252.50	\$256.00	\$220.50	\$194.00	\$174.50	\$220.50	\$249.00	
\$ O/D	\$147.00	\$69.50	\$42.50	\$95.00	\$71.50	\$96.50	\$129.50	\$108.50	\$73.50	\$119.50	\$165.00	\$114.50	
TOTAL	\$316.00	\$246.50	\$246.00	\$281.50	\$303.00	\$349.00	\$385.50	\$329.00	\$267.50	\$294.00	\$385.50	\$363.50	\$3,767.00
YEAR	\$316.00	\$562.50	\$808.50	\$1,090.00	\$1,393.00	\$1,742.00	\$2,127.50	\$2,456.50	\$2,724.00	\$3,018.00	\$3,403.50	\$3,767.00	
2009	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/D	181	178	182	189	191	189	158	147	129	131	156	160	1991
O/D	80	63	128	138	164	147	137	107	94	74	89	115	1336
TOTALS	261	241	310	327	355	336	295	254	223	205	245	275	3327
\$ I/D	221.50	195.00	202.00	199.50	203.00	211.00	196.00	193.00	126.00	147.00	175.00	184.00	
\$ O/D	112.50	96.50	171.00	163.00	190.00	294.00	393.00	316.00	137.00	82.00	97.00	138.00	
TOTAL	\$334.00	\$291.50	\$373.00	\$362.50	\$393.00	\$505.00	\$589.00	\$517.00	\$248.00	\$229.00	\$272.00	\$322.00	\$4,436.00
YEAR	\$334.00	\$625.50	\$998.50	\$1,361.00	\$1,754.00	\$2,259.00	\$2,848.00	\$3,365.00	\$3,613.00	\$3,842.00	\$4,114.00	\$4,436.00	
2010	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
I/S													0
O/S													0
TOTALS	0	0	0	0	0	0	0	0	0	0	0	0	0
I/D	164	146	136	198	206	180	109	159	219	194	135	192	2038
O/D	121	96	119	115	143	122	109	131	138	144	90	165	1493
TOTALS	285	242	255	313	349	302	218	290	357	338	225	357	3531
\$ I/D	\$182.00	\$221.00	\$175.00	\$241.00	\$236.00	\$195.00	\$222.00	\$185.00	\$262.00	\$238.00	\$135.00	\$237.00	
\$ O/D	\$168.00	\$109.00	\$147.00	\$141.00	\$177.00	\$133.00	\$224.00	\$146.00	\$154.00	\$158.00	\$94.00	\$209.00	
TOTAL	\$350.00	\$330.00	\$322.00	\$382.00	\$413.00	\$328.00	\$446.00	\$331.00	\$416.00	\$396.00	\$229.00	\$446.00	\$4,389.00
YEAR	\$350.00	\$680.00	\$1,002.00	\$1,384.00	\$1,797.00	\$2,125.00	\$2,571.00	\$2,902.00	\$3,318.00	\$3,714.00	\$3,943.00	\$4,389.00	