

APPROVED AS PRESENTED 10.15.2018
GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, September 17, 2018

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, September 17, 2018 at the Township Offices.

1. **Call to Order** -7:30 p.m.
2. **Roll Call** - Board Present: Trustee: Cooper, Welch and Ziller; Supervisor Ruth; Assessor Zielinski, Road Commissioner Tom Poznanski, Attorney Gottemoller, and Clerk Watson. Trustee Cratty was absent. These minutes were not recorded.
3. **Pledge of Allegiance** was said.
4. **Approval of Agenda**
A motion was made by Trustee Cooper, 2nd by Supervisor Ruth, to approve the Agenda as prepared. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. A motion was made by Supervisor Ruth, 2nd by Trustee Welch to approve the August 20, 2018 meeting minutes with the following corrections:
#5. B Corrected to spell "TOIRMA" properly; and
#12. D. was corrected to read "Will continue to search for a way to pay Township expenses incurred on Assessor Zielinski's personal credit card."
Roll call vote taken: Supervisor Ruth-Yes; Trustee Welch-Yes; Trustee Cratty-Yes; Trustee Ziller-Abstain. Motion carried.
 - B. A motion was made by Trustee Ziller, 2nd by Trustee Cooper to approve the audit and payment of unpaid bills/warrant check detail for the Town Fund. Roll call vote taken, all ayes noted, motion carried.
 - C. A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the audit and payment of unpaid bills/warrant check detail for Road District. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment** - None
7. **Board Members Response to Public Comment** - None
8. **Discussion and potential action of items as discussed during Executive Session** - None
9. **Old Business** - **Discussion and possible action Assessor's Fire Wall**
A discussion ensued regarding the need for the fire wall, the number of quotes sent out (6) versus response (2), the difference in labor quoted (30 hours vs. 8), and the explanation by Assessor Zielinski. Entre quoted 30 hours labor. If more than 30 hours are needed, there will not be a charge for the extra labor. If less than 30 hours of labor are used, the excess can be

used up for updates. A motion was made by Supervisor Ruth, 2nd by Trustee Ziller, to approve Entre Computer Solutions to provide a fire wall for the Assessor's office in the amount of Five Thousand Seven Hundred Ten Dollars and 00/100 (\$5710.00) for equipment and installation (Entre quote ENTQ2914-03). A roll call vote was taken: Supervisor Ruth-Yes; Trustee Ziller-Yes; Trustee Cooper-No, Trustee Welch-Yes. Motion carried.

10. New Business –

- A. Discussion and Possible Action Town Fund Levy:** Supervisor Ruth wanted to introduce the Levy to the Board. He is considering a 10% reduction in the levy, but will present to the Board next month.
- B. Discussion and Possible Action Assessor Office Lighting:** Supervisor Ruth received 2 quotes regarding new lighting for the Assessor's office noting that the incentive program is still available. Trustee Ziller made a motion, 2nd by Trustee Cooper to approve Verde Energy to provide replacement of ballast and bulbs in Assessor's Office for a cost of Six Hundred Thirty Nine Dollars and Thirty Two Cents (\$639.32). Roll call vote taken, all ayes noted, motion carried.
- C. Discussion and Possible Action regarding Battery Backup Surge Protection for Township Phones and Internet.** A motion was made by Trustee Welch, 2nd by Trustee Ziller, to have Leading IT provide Battery Backup Surge Protection for phones and internet of Grafton Township/Road District/ Assessor's office. Roll call vote taken, motion carried.

11. Committee and Officer Reports

SUPERVISOR REPORT - None

TRUSTEE/FACILITY UPDATE - None

ROAD DISTRICT – Road Commission reported that he replaced a sink hole and drain in Township's parking lot. During a routine drive around, Commissioner Poznanski noticed a sink hole in Andover Acres and replaced a culvert.

ASSESSOR – Thanked the Board for fire wall.

CLERK- NONE

12. ADJOURNMENT

Being no further business, a motion was made by Trustee Ziller, 2nd by Trustee Welch to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:01 p.m.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk