

**GRAFTON TOWNSHIP
SPECIAL TOWNSHIP BOARD MEETING MINUTES
Tuesday, March 30, 2010**

I. Call to Order/Roll Call

Supervisor Moore called the meeting to order at 7:30 pm.

Present: Supervisor Moore, Trustees LaPorta, McMahon, Zirk, Assessor Ottley, Road District Commissioner Freund, Clerk Ford, Township Attorney Krafthefer, Road District Attorney Coen

Absent: Trustee Murphy

II. Pledge of Allegiance

Supervisor Moore led those present in the Pledge of Allegiance.

III. Business

A. Discussion and potential action on payment of Forensicon bill.

Motion was made by Trustee LaPorta, seconded by Trustee Zirk to pay the bill from Forensicon in the amount of \$7944.00.

Discussion was conducted regarding reason for Forensicon services and amount of bill. Supervisor Moore inquired as to the nature of the task being conducted by Forensicon. Trustee LaPorta stated that computer records and data were destroyed on the township server. He stated that the company had been hired to determine the method, specific time frame and potential criminal activity associated with this matter. Attorney Krafthefer stated that the Board of Trustees had previously approved a special audit to investigate discrepancies in the financial materials. Administrator Pam Fender stated that since the data for the transportation program was missing, many seniors were left stranded without a ride. The program was recreated with the assistance of a former transportation department employee. It was a very difficult situation. Trustee McMahon is displeased that funds continue to have to be spent to defend the operations of the Township. Supervisor Moore stated that the services were not to exceed \$10,000.00 for the special audit. Trustee LaPorta stated that he had stated it was an *estimated* number. Supervisor Moore stated that a motion should be entertained to increase the amount approved for this service. Attorney Krafthefer stated that it was not on the agenda to do this. Trustee LaPorta stated that this is a criminal matter and if Supervisor Moore wanted to save money she would return the hard drives. Administrator Fender stated that this bill is only for the work provided thus far and that the project is not completed. Attorney Krafthefer stated that this was an ongoing criminal investigation involving the McHenry County State's Attorney and the police.

Roll Call

AYES: Trustees LaPorta, Zirk, McMahon

NAYS: Supervisor Moore

ABSENT: Trustee Murphy

Motion Passed.

B. Discussion and potential action to establish agenda for 2010 Annual Town Meeting.

Draft Agenda Items I-IV, no changes required.

Draft Agenda Item V: Attorney Krafthefer stated that, per the “petition of electors” submitted on February 25, 2010, this item was included. Supervisor Moore stated that this petition requested that *Roberts Rules of Order* be utilized at all Township Board Meetings. Attorney Krafthefer stated that Electors have no jurisdiction on this matter other than at the Annual Town Meeting. Item VII. Trustee LaPorta stated that he would not agree to accept Supervisor Moore’s Financial Report. It was agreed upon that the Supervisor and Road Commissioner’s Financial Statements would be presented; motion to waive the reading; no action would be on the agenda to accept.

Old Business: Draft Agenda Items VIII, Items 1 thru 11; Attorney Krafthefer stated she tried to provide all options in order to provide greater transparency to the Electors. It was agreed that a clear, simplified explanation of precisely what each Resolution means should be presented to the Electors. It was agreed upon that the Electors need to understand exactly what they voting on. Attorneys Coen and Krafthefer are working closely together to simplify language of the proposed resolutions. Trustee Zirk asked about the \$700,000.00, not \$611,000.00. Attorney Coen stated that there was no rent paid for 21 months and that interest was paid to Harris Bank on the loan; the drafted resolution will restore the status quo of two years ago.

Draft Agenda Item IX: The Supervisor will provide a list of surplus items to be sold prior to the meeting.

Supervisor Moore stated that items from the “petition of electors” submitted on February 25, 2010, were missing, including the appointment of an attorney, auditor, location of meeting place. She stated that at the 2009 Annual Town Meeting it was established to form a building/space planning committee. Attorney Krafthefer stated that Illinois Township Code clearly states the functions of the Electors. This item, as well as the other items on the petition, is not within the jurisdiction of the function of the Electors. She stated that an advisory committee could be formed to study the building planning, but that she did not recommend it.

Motion was made by Supervisor Moore, seconded by Trustee Zirk, to adopt the agenda for the annual meeting presented by Attorney Krafthefer with the modification of Draft Agenda Items VIIA and VIIB to allow for presentation and waiving the reading of the Supervisor and the Road Commissioner’s Annual Financial Reports and that the Supervisor will provide a list of the surplus items valued under \$100.00.

Roll Call

AYES: Supervisor Moore, Trustees LaPorta, Zirk, McMahon

NAYS: None

ABSENT: Trustee Murphy

Motion Passed.

D. Discussion and potential action on Resolution regarding Payment of Bills.
No Resolution presented. This item was removed from the Agenda.

E. Discussion and potential action on adoption of amended Board Rules.
Attorney Krafthefer stated that the question remains as to preparation of the agendas. Trustee McMahon stated he would like as many functions as possible conducted in-house. This item will be tabled until the Regular Township Meeting of April 8, 2010.

C. Discussion and potential action on other issues related to Annual Town Meeting.
There were none at this time.

IV. Adjournment

Motion was made by Supervisor Moore, seconded by Trustee Zirk to adjourn meeting at 8:47 PM.

Roll Call

AYES: Supervisor Moore, Trustees LaPorta, Zirk, McMahon

NAYS: None

ABSENT: Trustee Murphy

Motion Passed.

The meeting was adjourned at 8:47 p.m.

Respectfully submitted by,

Harriet Ford
Grafton Township Clerk

Clerkmins100330