

**GRAFTON TOWNSHIP
BOARD OF TRUSTEES
MINUTES
December 14, 2006**

I. Call to Order/Roll Call

Supervisor Rossi called the meeting to order at 7:30 p.m.
Present were as follows: Supervisor Rossi, Assessor Ottley,
Highway Commissioner Freund, Clerk Frigo, Trustees Brothers, LaPorta,
Murphy and Zirk. Also present were Township Attorney Kelly and
Administrative Assistant/Caseworker DiRenzo.

II. Pledge of Allegiance

The Pledge of Allegiance was administered at this time.

III. Public Comments

There were no public comments.

IV. Approval of Minutes

Supervisor Rossi explained to the Board and Staff that in order to approve the Executive Session minutes of June 8, 2006 and November 9, 2006, if the Board was in agreement, the Executive Session Minutes, once reviewed by the Board could be approved without calling an Executive Session.

The record shall reflect that Clerk Frigo distributed the aforementioned Executive Session Minutes and collected them after the Board's approval.

Supervisor Rossi called for a motion to approve the following Executive Session meeting minutes: June 8, 2006 and November 9, 2006.

Motion made: Trustee Murphy
Second to motion: Trustee Brothers
Roll vote: All ayes.
Motion carried.

Supervisor Rossi called for a motion to approve the regular Board meeting minutes of November 9, 2006 as amended per the following corrections:

Trustee Brothers referenced page 8, line 1 as follows: BY TRUSTEE BROTHERS: I have always said this; you need to treat this job as if you were going to die tonight. Add the words: **because whoever steps in should be able to pick up where they left off.**

Page 4, line 18, referencing **Laidlaw**. Correction: Laid law to **Laidlaw**.

Highway Commissioner Freund referenced page 3, line 18 as follows: BY HIGHWAY COMMISSIONER FREUND: Last year we were going to ask for 18%. Nobody said **anything** because we **have** to go to try to get that **MFT (motor fuel tax)** money back. So, maybe in two years, we will get that back again. We will have more without that. Add the words in **bold**.

Assessor Ottley referenced the following: page 3, line 33 as follows: BY ASSESSOR OTTLEY: For new construction, new growth not counted in when the County calculates the **“tax rate.”** Correct the word fact rate and change to tax rate.

Page 4, line 1 as follows: The levy has nothing to do with the tax rate amount **because the amount received is capped**. Add the words in **bold**.

Page 5, line 2 as follows: He added that **the tax roll was** published today in the Huntley Farmside.

Page 5, line 4 as follows: Correction: Deb-net to **Dev-net**.

Page 5, line 6 as follows: He informed all that Chad Schmidt is checking on the hardware needed to run the program and this his offices **could** be at least one-year and two-months Away from running the program. Correction: would to **could**.

Page 8, line 8 as follows: Correction: Deb-net to **Dev-net**.

Motion made: Trustee Zirk
Second to motion: Trustee LaPorta
Roll vote: All ayes.
Motion carried.

V. Review/Approval of Accounts

Supervisor Rossi informed the Board and Staff of the funds transfer for legal expenses. Supervisor Rossi stated the following:

That there is hereby transferred from the unexpended balance of the line item, in the **1911-Contingencies Fund** the sum of **\$500.00** which transferred sum is hereby added to the line item **1533-Legal Service**.

In the same fund, making the adjusted appropriation for the first line item aforesaid,

\$9,500.00, and for the second line item aforesaid, **\$5,500.00**.

This transfer shall be in full force and effect from and after this date.

Supervisor Rossi explained to all that he could not anticipate any legal fees for the next month. Assessor Ottley informed the Board and Staff that his offices have two tax protests that may require the Township Attorneys assistance.

Supervisor Rossi informed the Board and Staff that the Highway Commissioner sent his tax levy to his attorney (Patrick D. Coen) who in turn contacted Township Attorney Kelly.

Supervisor Rossi called for a motion to approve the funds transfer
Ordinance #121406-01T.

Motion made: Trustee Zirk
Second to motion: Trustee Brothers
Roll vote: All ayes.
Motion carried.

Supervisor Rossi informed the Board and Staff that Highway Commissioner Freund did comply with the previous request of the Board for the fuel bill and a sign in sheet.

Supervisor Rossi informed all of the data entry error contained on page 5, Warrant Sheet as follows: #17173 (Nicor) should read #5888-G.A. case.

Supervisor Rossi called for a motion to approve receipts and bills.

Motion made: Trustee Murphy
Second to motion: Trustee Brothers
Roll vote: All ayes.
Motion carried.

Supervisor Rossi asked if there were any questions from the Board.

Trustee Zirk inquired about the Road District AT&T and Nextel bill amounts.

Highway Commissioner Freund stated that we have an AT& T bill and a Nextel bill. The AT&T is the regular phone, Nextel is the portable phone.

Trustee LaPorta inquired about the auto fuel replacement tax.

BY HIGHWAY COMMISSIONER FREUND:

A: It's personal property replacement taxes which a year ago we had to pay personal property taxes. They did away with that. So, now wherever they get it from they get that percentage of money. It's personal property replacement tax. It's a form that we fill out

what to pay them. Plus, we also pay another tax besides that, that we never see. The County pays for it.

BY TOWNSHIP ATTORNEY KELLY:

A: You levy for that. It is directly transferred and taken off before you even see it.

The record shall reflect that Township Attorney Kelly explained the procedure regarding the personal replacement tax.

Supervisor Rossi called for a motion to approve the bills and receipts as amended or per additional questions and comments.

Motion made: Trustee Brothers

Second to motion: Trustee Murphy

Roll vote: All ayes.

Motion carried.

VI. Officials Reports

Supervisor's Report

Supervisor Rossi informed the Board and Staff of the status regarding the grant for the transportation bus. He said that a questionnaire had to be filled out and that Grafton Township is definitely receiving the grant money of \$60,000.00. The next step is going to be putting bids out with specifications. We will follow the bid procedure and check with Township Attorney Kelly. He informed all that there was a field trip to Midwest Transit in Kankakee. This company has supplied buses to Algonquin, McHenry and Lake in the Hills. He informed all that there will be a five month delivery date once the bus is ordered.

Supervisor Rossi informed the Board and Staff of the 50 turkeys offered for Christmas donated by the Huntley Lions. Administrative Assistant/Case Worker DiRenzo stated that 46 turkeys were distributed. Supervisor Rossi stated that the Township made many families very happy.

Food Pantry

56 Households

170 Individuals

Supervisor Rossi thanked all that participated in the Giving Tree this year.

Supervisor Rossi informed all that at next month's meeting, he will produce a list of names for a Seniors Services Committee.

Supervisor Rossi explained that IMRF would decrease as of January 1, 2007, from 9.49 to 8.60, and that it would cost townships less money.

Supervisor Rossi commented on the article in the Huntley Journal about Clerk Frigo's family and her efforts and dedication to helping families with children with disabilities. He also stated that Clerk Frigo's community involvement is a reflection on Grafton Township as well. **See Exhibit #5 on file.**

Supervisor Rossi informed all of the letter from TOIRMA in relation to Kevin Fangman's claim. The letter states that the Township insurance is not liable.

Transportation Committee Report

Trustee Zirk stated the following:

139 riders in November
\$250.00 profit

Trustee Zirk informed the Board and Staff that 26 of the riders were not in Grafton Township and the rides have been increasing. She also informed all of the "Shopping Day" taking several riders to Spring Hill Mall. She stated that the riders are very appreciative. **See Exhibit #1 on file.**

Supervisor Rossi suggested the possibility of using the Road District garage to house the new transportation bus.

The record shall reflect that there was a discussion by all in regards to the storage of the new bus and the Road District possibly relocating, building on the third lot or building a salt shed. Highway Commissioner Freund will follow-up and report back to the Board.

Assessor's Report

180 permits
34 new homes

Assessor Ottley informed the Board and Staff that protest time for residents is over and his offices are handling the cases that have come in. Trustee LaPorta inquired about the tax appeal process. Assessor Ottley informed all that protest forms are filled out and a hearing date is given.

Trustee Brothers inquired as to who is at the hearing. Assessor Ottley stated that McHenry County Board of Review, Assessor Ottley and one employee.

The record shall reflect that Assessor Ottley explained the appeal process.

Highway Commissioner's Report

Highway Commissioner Freund stated the following:

12 moving permits
\$655.00 profit

Highway Commissioner Freund informed the Board and Staff that for the remainder of the month roads were patched. He stated that the equipment is ready for winter-just in time.

Trustee LaPorta inquired whether or not Highway Commissioner Freund was able to complete the salt load. Highway Commissioner Freund affirmed. Trustee LaPorta thanked Highway Commissioner Freund.

Trustee Brothers inquired about defibullators. Supervisor Rossi explained that one would go in the seniors lounge at the Park District; another would be placed in the Township office; and in the shuttle.

Trustee LaPorta inquired about compliance of Road District documentation to the Clerk's Office. Clerk Frigo stated that she only has copies of certain documents and does not have all of the originals documents requested. Clerk Frigo did say that she did have a congenial conversation with the Highway Commissioner even though he was not in agreement with what documents she should have in her possession.

Supervisor Rossi informed all of the compliance letter received from Township Attorney Kelly (see **Exhibit #3 on file**) and a letter from Road District Attorney Coen (see **Exhibit #4 on file**).

Township Attorney Kelly informed all that he spoke to Mr. Coen and that they both have the same understanding of the law as it pertains to the Clerk's responsibilities as ex officio clerk for the Road District. Township Attorney Kelly suggested developing a process for transferring records over to the Clerk. He also stated that a specific list should be created.

He informed all that in the case of a Freedom of Information Act request, the Clerk should have all original documents on hand in order to fulfill a request. Township Attorney Kelly suggested archiving the Road District records at the end of each month for the Clerk.

Clerk's Report

Clerk Frigo thanked Supervisor Rossi, Assessor Ottley and Highway Commissioner Freund for their timeliness and preparation with the 2006/2007 Tax Levy.

Clerk Frigo informed the Board and Staff of the McHenry/Boone County Clerk's Association meeting of December 7, 2006. She added that these quarterly meetings are an excellent way to keep informed and network with fellow colleagues.

Clerk Frigo informed all of the donations she obtained from the McDonald's Corporation, there were 31 free meal cards given. Clerk Frigo presented the free meal cards to Rose Anne DiRenzo for distribution.

Clerk Frigo informed the Board and Staff of the Ronald McDonald House Dental Mobil Unit in conjunction with the Food Pantry providing dental check-ups to participants that use the food pantry and G.A.

Clerk Frigo informed all of a contact she made with Jewel Food Stores, Director of Advertising. Jewel Food Stores will be donating to the food pantry.

Clerk Frigo informed all of the grants she wrote as follows:

1. Defibrillators
2. Literacy Program
3. Hearing System for developmentally disabled children

These grants were written to the McHenry County Community Foundation in Woodstock.

Clerk Frigo informed all that Statements of Economic Interest would soon follow.

VII. Old Business

There was no old business.

VIII. New Business

Trustee Zirk inquired whether or not the Executive Session Minutes should be released. All concurred to decide next month whether or not to release the Executive Session Minutes.

IX. Executive Session

There was no Executive Session.

X. Adjournment

Supervisor Rossi called for a motion to adjourn.

Motion made: Trustee Murphy

Second to motion: Trustee Brothers

Roll vote: All ayes.

Motion carried.

The meeting was adjourned at 9:21 p.m.

Respectfully submitted by,

Dina M. Frigo
Township Clerk

Exhibits

- 1. Transportation Report**
- 2. Road District bills**
- 3. Letter from Atty. Kelly**
- 4. Letter from Atty. Coen**
- 5. Article-Huntley Journal**

(clerkmins121406board)

**GRAFTON TOWNSHIP
TOWNSHIP TAX LEVY
MINUTES
December 14, 2006**

I. Call to Order/Roll Call/Pledge of Allegiance

Supervisor Rossi called the meeting to order at 7:00 p.m.
Present were as follows: Supervisor Rossi, Assessor Ottley,
Highway Commissioner Freund, Clerk Frigo, Trustees Brothers, Murphy and Zirk.
Trustee LaPorta was not present.
The Pledge of Allegiance was administered at this time.

II. Public Comments

There were no public comments.

III. Review/Approval Township Tax Levy Ordinance #121406-03

Supervisor Rossi called for a motion to approve the Grafton Township Tax Levy for the tax year 2006, collectable in 2007, in the amount of \$931,378.00.

Motion made: Trustee Brothers
Second to motion: Trustee Zirk
Roll vote: All ayes.
Motion carried.

IV. Adjournment

Supervisor Rossi called for a motion to adjourn.

Motion made: Trustee Murphy
Second to motion: Trustee Zirk
Roll vote: All ayes.
Motion carried.

The meeting was adjourned at 7:05 p.m.

Respectfully submitted by,

Dina M. Frigo
Township Clerk

(clerkmins121406townlevy)

**GRAFTON TOWNSHIP
ROAD DISTRICT TAX LEVY
MINUTES
December 14, 2006**

I. Call to Order/Roll Call

Supervisor Rossi called the meeting to order at 7:10 p.m.
Present were as follows: Supervisor Rossi, Assessor Ottley,
Highway Commissioner Freund, Clerk Frigo, Trustees Brothers, LaPorta,
Murphy and Zirk. Please note that the Pledge of Allegiance was administered
at the previous Township Tax Levy meeting.

II. Public Comments

There were no public comments.

III. Review/Approval of Road District Tax Levy Ordinance #121406-02

Supervisor Rossi called for a motion to approve the Road District Tax Levy for the tax
year 2006, collectable in 2007, in the amount of \$662,435.00.

Motion made: Trustee Brothers
Second to motion: Trustee Murphy
Roll vote: All ayes.
Motion carried.

IV. Adjournment

Supervisor Rossi called for a motion to adjourn the meeting.

Motion made: Trustee Murphy
Second to motion: Trustee LaPorta
Roll vote: All ayes.
Motion carried.

The meeting was adjourned at 7:17 p.m.

Respectfully submitted by,

Dina M. Frigo
Township Clerk

(clerkmins121406roadlevy)