

**GRAFTON TOWNSHIP  
BOARD OF TRUSTEES  
MINUTES  
December 8, 2005**

**I. Call to Order/Roll Call**

The meeting of the Grafton Township Board of Trustees meeting was called to order at 7:30 p.m. Present at the meeting were as follows: Supervisor Rossi, Assessor Ottley, Highway Commissioner Freund, Clerk Frigo, Trustees LaPorta, Murphy and Zirk.

**II. Pledge of Allegiance**

The Pledge of Allegiance was administered to at this time.

**III. Approval of Minutes**

Supervisor Rossi called for a motion to approve the minutes of November 9, 2005 (special meeting), November 10, 2005 (special meeting) and November 17, 2005 (board of trustees meeting).

Motion made: Trustee Zirk  
Second to motion: Trustee Murphy  
Roll vote: 4 ayes  
Motion passed.

**IV. Public Comments**

There were no public comments.

**V. Review/Approval of Accounts**

Supervisor Rossi called for a motion to approve receipts and bills.

Motion made: Trustee Zirk  
Second to motion: Trustee Murphy  
Roll vote: 4 ayes  
Motion passed.

Supervisor Rossi informed the Board and Staff that he did something different this month in regards to the expense report. In that, it is much easier to follow along and read. It has each vendor account listed in detail.

Trustee LaPoprta inquired about the \$699.00 fee under office supplies (#1854). Supervisor Rossi explained that was a repeat from the November 2005 expense report.

Trustee Zirk inquired about the \$314.97 charge to the master card account. Supervisor Rossi suggested the charge was for a printer, but that he would follow-up on the inquiry and report back.

Trustee LaPorta inquired about changing health insurance coverage for the township.

Supervisor Rossi explained that he is still exploring the possibility of changing to another health provider. Possibly, after the new budget takes effect.

## **VI. Official's Reports**

### **A. Supervisor's Report**

Supervisor Rossi informed all that the Food Pantry serviced 44 families and 141 individuals in November. The Thanksgiving turkeys were a success and were distributed to 44 families in need.

### **B. Assessor's Report**

Assessor Ottley informed all that there were 183 building permits issued and 36 new homes for the month of November. He also stated that with the weather conditions, that number would taper off.

Additionally, the growth for 2006 in relation to the Talamore homes will be about 2000 Homes. This will be about \$1,600,000.00 in taxes.

### **C. Highway Commissioner's Report**

Highway Commissioner Freund informed all that the trucks, equipment and salt are all ready to go for the snow season.

### **D. Clerk's Report**

Clerk Frigo informed all that she is pursuing the possibility of incorporating a deputy clerk in lieu of her in the case of an absence or illness.

Additionally, Clerk Frigo informed all of the correction made with the Northwest Herald in regards to the board meeting locations. Also, that her home phone number was listed on the public notice for the tax levy hearings instead of the township phone number.

## **VII. Old Business**

There was no old business.

## **VIII. New Business**

Assessor Ottley explained that with regard to the tax levy, each line item was increased and combined by 10% so that there is not so much left over. Also, that health insurance was combined into one pool.

Trustee Zirk inquired if Assessor Ottley was still seeking other computer programs. Assessor Ottley replied that he has looked at a system call CAMA.

Supervisor Rossi informed all that the township shuttle bus could be used as a patrol vehicle in subzero weather to help individuals who are stranded. He suggested the “zero patrol” to provide assistance.

Supervisor Rossi inquired if either the Board or Staff would like to travel to Springfield with our State legislators. He asked if anyone was interested, to contact his offices by January 20, 2006, to reserve a place. He also suggested that because we have a good relationship with our legislators, we might have them attend a board meeting.

## **IX. Adjournment**

Supervisor Rossi called for a motion to adjourn.

Motion made: Trustee LaPorta  
Second to motion: Trustee Murphy  
Motion passed.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted by,

Dina M. Frigo

(clerkmins.120805.03)