

**GRAFTON TOWNSHIP
BOARD OF TRUSTEES
MEETING MINUTES
December 13, 2007**

I. Call to Order/Roll Call

Supervisor Rossi called the meeting to order at 7:30 pm.
Present were as follows: Supervisor Rossi, Assessor Ottley, Highway Commissioner Freund, Clerk Frigo, Trustees Brothers, LaPorta, Murphy and Zirk.

II. Pledge of Allegiance

The Pledge of Allegiance was administered at this time.

III. Public Comments

There were no public comments.

IV. Approval of Minutes of previous meetings

Supervisor Rossi called for a motion to approve the following meeting minutes with the noted corrections:

August 9, 2007	Executive Session
November 8, 2007	Board and Executive Session
November 20, 2007	Tax Levy Workshop

Trustee Zirk referred to the November 8, 2007 Board meeting minutes, page 3 paragraph two, add the word **potatoes**.

Assessor Ottley referred to the aforementioned minutes, page 3, Assessor's Report, paragraph one, delete the words **the application was submitted** and add the words **turned in with application to be**.

Assessor Ottley corrected the spelling of **Earnie Link** to **Ernie Link**.

Assessor Ottley referred to page 4, paragraph two, delete the words **home and** and add the words **by Neil Nelson and Associates** and **place of business where**. Amended paragraph reads as follows: Assessor Ottley explained that a trip was taken by Neil

Nelson and Associates to Mr. Gootee's place of business where program and source codes were obtained for the assessing program.

Motion made: Trustee Zirk

Second to motion: Trustee Murphy

Roll vote: All ayes.

Motion carried.

V. Review and approval of accounts

Trustee Murphy inquired about the LSSP bill. Assessor Ottley explained that the bill was for one year technical support for the new paperless scanning program.

Trustee Murphy inquired about the MasterCard charge of \$385.66. Assessor Ottley explained that his offices replaced two computers and upgraded hard drives. He added that the computers were on sale along with a rebate check for \$20.00.

Trustee Murphy inquired about the attorneys fees in the amount of \$1,400. Supervisor Rossi explained that the charges were for the Intergovernmental Agreement with the Village of Huntley and the drug policy implemented.

Trustee LaPorta inquired about the striping bill for \$15,000. Highway Commissioner Freund explained that the fee was for the whole year.

The record shall reflect that there was a discussion in regards to the replacement taxes.

VI. Officials Reports

Supervisor's Report

General Assistance/Food Pantry Report

Supervisor Rossi informed the Board and Staff that General Assistance has gone up this month and will possibly increase after the holidays. He added that there were two cases or rental assistance which was results of home foreclosures. He informed all that turkeys and gift cards were being distributed on December 17, 2007.

Intergovernmental Agreement with the Village of Huntley

Supervisor Rossi informed the Board and Staff of the completed Intergovernmental Agreement by and between Grafton Township and the Village of Huntley relating to transportation. He stated that Attorney Kelly has reviewed and approved the agreement for this Boards approval.

The record shall reflect that the Grafton Township Board of Trustees concurs with the Intergovernmental Agreement by and between Grafton Township and the Village of Huntley relating to transportation. **See Intergovernmental Agreement on file.**

The record shall reflect that Supervisor Rossi explained the procedure being followed to the Board and Staff in relation to the Intergovernmental Agreement.

The record shall reflect that Supervisor Rossi requested the Boards direction relating to standing appointments with the Shuttle service. All concurred that there should not be any standing appointments. Supervisor Rossi advised all that hours were going to be extended from 8-4 pm in April 2008.

Seniors Committee Report

Trustee Zirk informed the Board and Staff that there were 184 riders for the month of November which totaled \$290.00. She added that this month was more active. She asked if the Board or Staff had any questions or comments. **See Exhibit #1 on file.**

Assessor's Report

Assessor Ottley forwarded the \$20.00 rebate check previously talked about.

Assessor Ottley briefly explained the process of scanning files recently implemented in his office. He stated that it is working out well.

The record shall reflect that there was a brief discussion and explanation by Assessor Ottley about the assessment process.

Trustee Zirk added that the publication was in the newspaper on November 29, 2007.

Highway Commissioner Report

Highway Commissioner Freund informed the Board and Staff of the following:

- 6 Special moving permits-\$302.00

Highway Commissioner Freund informed all that his department did the last mowing for the year and that the equipment for winter weather has been placed on trucks. **See Exhibit #2 on file.**

Clerk's Report

Clerk Frigo informed the Board and Staff that four sets of minutes were prepared for their consideration for the month of November, the Truth in Taxation documents were filed with the State Index Department, legal notice and Truth in Taxation to be filed with McHenry County Clerk and names to be submitted to McHenry County Clerk for

Statements of Economic Interest. Trustee Murphy relayed a contact with the Sun City Iron Rollers.

Committee for the Disabled

Clerk Frigo informed the Board and Staff that the Committee for the Disabled met on December 6, 2007 and that the meeting went very well. She added that two new members were added to the committee, but two members were absent. She provided the committee with the latest NISRA winter/spring brochure, produced a Resource Guide for Northwest Illinois for the disabled, spoke about the fee waiver for vehicle stickers for the disabled and started the process of compiling a resource list. The committee talked about advertising in local school and church bulletins about the Committee for the Disabled and the possibility of conducting a Resource/Wellness seminar in the spring.

Clerk Frigo informed all that the next meeting was tentatively scheduled for January 24, 2008 at 6:30 pm at the Huntley Park District. The committee all concurred that the Committee for the Disabled was well needed in the community.

VII. Old Business

Clerk Frigo followed up on the McHenry County Emergency Management Agency training guidelines. She explained the process to the Board and Staff.

VIII. New Business

There was no New Business.

IX. Executive Session

There was no Executive Session.

X. Adjournment

Supervisor Rossi called for a motion to adjourn the meeting.

Motion made: Trustee Murphy
Second to motion: Trustee Brothers
Roll vote: All ayes
Motion carried.

The meeting was adjourned at 8:20 pm.

Respectfully submitted by,

Dina M. Frigo
Township Clerk

Exhibits

- 1. Transportation report November 2007**
- 2. Road District bills November 2007**

Intergovernmental Agreement (Grafton/Village of Huntley) Transportation

(clerkmins121307)