

**GRAFTON TOWNSHIP
BOARD OF TRUSTEES
MEETING MINUTES
November 13, 2008**

I. Call to Order/Roll Call

Supervisor Rossi called the meeting to order at 7:30 pm.
Present were as follows: Supervisor Rossi, Assessor Ottley, Highway Commissioner Freund, Clerk Frigo, Trustees Brothers, LaPorta, Murphy and Zirk. Also present was Attorney Matuszewich in lieu of Township Attorney Kelly.

II. Pledge of Allegiance

The Pledge of Allegiance was administered at this time.

III. Public Comments

Therese Manweiler, a Wing Pointe resident advised the Board and Staff that she received the newsletter and decided to attend a meeting.

IV. Minutes of previous meeting

Supervisor Rossi called for a motion to approve the meeting minutes.

Motion made: Trustee Brothers

Second to motion: Trustee Murphy

Roll vote: All ayes.

Motion carried.

V. Review and approval of accounts

Funds transfer

Supervisor Rossi informed the Board and Staff that there were no funds transfers.

Supervisor Rossi called for a motion to approve bills/warrants.

Motion made: Trustee Zirk

Second to motion: Trustee Brothers

Roll vote: All ayes.

Motion carried.

Supervisor Rossi asked for discussion on the bills/warrants.

Trustee LaPorta inquired about an update on insurance in conjunction with other Township and County offices' plans.

Attorney Matuszewich informed the Board and Staff that the committee working on the aforementioned suggested that there are not enough participants to move forward. Attorney Matuszewich explained further. Supervisor Rossi explained the existing plans in place.

Trustee LaPorta inquired about a bill contained under the Road District bills. Highway Commissioner Freund explained about the snow plow blades and black topping.

Trustee LaPorta inquired about the salt surplus. Highway Commissioner Freund stated that there is enough salt.

VI. Building Project Managers Report

Lamp Inc.

Chad Alexander of Lamp, Inc., gave a report to the Board and Staff and updated all on budgetary plans.

Gillespie Design Group

Dave Gillespie gave a presentation on the architectural plans for the new building. He presented two diagrams and explained each to the Board and Staff.

VII. Officials Reports

Supervisor's Report

Supervisor Rossi informed the Board and Staff of the grant obtained through Jewel Foods/NIFB for \$2,400. The grant will provide for shelving and a pallet jack for the new Food Pantry facility. He added that he, Trustee Zirk, Mary Hardy and Clerk Frigo attended the grant ceremony and took a tour of the Northern Illinois Food Bank facility.

Supervisor Rossi informed the Board and Staff of the Lake in the Hills Rotary group's spirit of cooperation and willingness to assist during the holiday season.

Supervisor Rossi informed all of the bus donated from Tom Hall-Huntley Realty and the generosity extended from a community business. He added that there was no cost incurred to the Township for the bus.

Assessor's Report

Assessor Ottley informed the Board and Staff that publication has been completed. He added that his offices are quite busy with a myriad of phone calls.

Assessor Ottley explained the Assessed Evaluation card that is received in the mail.

Highway Commissioner's Report

Highway Commissioner Freund informed the Board and Staff of the following:

- 2 special moving permits \$70.00
- 1 culvert permit \$1000.00

Highway Commissioner Freund added that mowing has been completed, paved an area for the new salt shed, signed a contract for salt shed and received agreement with Village of Huntley in regards to Talamore. Please see Exhibit #1 for monthly bills.

Clerk's Report

Clerk Frigo informed the Board and Staff that she is preparing for the upcoming elections in 2009.

Committee Reports

Disabled Committee

Chairman Frigo informed the Board and Staff that there would be a meeting scheduled after the first of the year.

In addition, she informed all of the sibling group being formed for the brothers and sisters of special needs children. She stated that they would like to conduct gatherings and functions and are looking for a venue to do so.

Seniors Committee

Chairman Zirk informed the Board and Staff of the Huntley Park District Health Fair and that the turn out was not as overwhelming as expected.

Chairman Zirk informed all of the December 4, 2008, BINGO at the Huntley Legion Hall.

Chairman Zirk informed all that ridership has doubled and mentioned the Intergovernmental Transportation Agreement with the Village of Huntley. Please see Exhibit #2-Transportation Report.

VIII. Tax Levy Resolution/preparation

Supervisor Rossi informed the Board and Staff of the upcoming tax levy preparation following with the budget.

Supervisor Rossi called for a resolution vote to set the Tax Levy for December 11, 2008 as follows:

Township-7:00 pm

Road District-7:15 pm

Regular Board meeting-7:30 pm

Motion made: Trustee Murphy

Second to motion: Trustee Zirk

Roll vote: All ayes.

Motion carried.

IX. Township Attorney Report

Attorney Matuszewich informed the Board and Staff of the recently held Township of Illinois Officials 101st Annual Educational Conference attended by him and Township Attorney Kelly. He informed all of the following:

- Expansion on rules and regulations in regards to Prevailing Wage
- Upcoming election (2009)

X. Old Business

There was no Old Business.

XI. New Business

Trustee Zirk stated that with the new Township building, there would be no referendum and all costs are within budget.

XII. Executive Session

There was no Executive Session.

XIII. Adjournment

Supervisor Rossi called for a motion to adjourn the meeting.

Motion made: Trustee Murphy

Second to motion: Trustee LaPorta

Roll vote: All ayes.

Motion carried.

The meeting was adjourned at 8:45 pm.

Respectfully submitted by,

Dina M. Frigo
Township Clerk

Exhibits

- 1. Road & Bridge bills-October 2008**
- 2. Transportation report-October 2008**

(clerkmins111308)