

**GRAFTON TOWNSHIP
BOARD OF TRUSTEES
MEETING MINUTES
August 14, 2008**

I. Call to Order/Roll Call

Supervisor Rossi called the meeting to order at 7:30 p.m.
Present were as follows: Supervisor Rossi, Assessor Ottley, Highway Commissioner Freund, Clerk Frigo, Trustees Brothers, LaPorta, and Zirk. Township Attorney Kelly was also present.

II. Pledge of Allegiance

The Pledge of Allegiance was administered at this time.

III. Public Comments

There were no public comments.

IV. Minutes of previous meeting

Supervisor Rossi called for a motion to approve the meeting minutes of July 17, 2008 (Board meeting) and July 28, 2008 (special amended budget hearing).

Motion made: Trustee Zirk

Second to motion: Trustee Brothers

Roll vote: All ayes.

Motion carried.

V. Review and approval of accounts

Funds transfer

Supervisor Rossi stated that there were no funds transfers.

Supervisor Rossi called for a motion to approve bills/warrants.

Motion made: Trustee Brothers

Second to motion: Trustee LaPorta

Roll vote: All ayes.

Motion carried.

Supervisor Rossi called for any discussion regarding the bills/warrants.

Trustee LaPorta inquired about the bill for the new equipment in the Office of the Assessor. Assessor Ottley explained that a server was replaced and would take care of six hard drives and his offices are experimenting with the new system.

Trustee Zirk inquired about the scanning process in the Office of the Assessor. Assessor Ottley explained that scanning is going well, fourteen cabinets have been completed with sixteen remaining.

VI. Officials Reports

Supervisor's Report

General Assistance/Food Pantry Report

Supervisor Rossi informed the Board and Staff the Food Pantry clientele has doubled since last month. There are four-hundred families utilizing the pantry.

Supervisor Rossi explained that the Salvation Army being an extension office donated back packs for children in the community.

Trustee LaPorta inquired about the food surplus. Supervisor Rossi informed all of the food drive that took place in Neighborhood 18 at Del Webb Sun City. Annalee Boles had a food drive and donated an extravagant amount of food to the pantry. He thanked her for her kindness and support.

Supervisor Rossi introduced Mary Hardy and explained to the Board and Staff that Mary has coordinated volunteers and supervised the operations of the Food Pantry, as well as facilitated ordering food and stocking the shelves.

Supervisor Rossi added that he has the utmost confidence in her abilities and plans to carry over her position to the new location as Building Manager.

Trustee Brothers inquired about the visitors to the Food Pantry. Mary Hardy explained that many of the participants are young families that have lost jobs and foreclosed on homes.

Supervisor Rossi thanked the Board for its support of the Food Pantry. Supervisor Rossi informed all that Township Attorney Kelly would prepare legal documentation with regard to entering into a lease agreement for the Food Pantry, which is a not-for-profit entity (501-3-C) and not a governmental entity.

Supervisor Rossi explained the procedure with regard to the Food Pantry being operated as a not-for-profit entity and its Board of Directors.

Supervisor Rossi informed all that General Assistance has increased. Many are in need of assistance with utility bills and rent.

Trustee LaPorta inquired about medical assistance. Supervisor Rossi explained that emergency medical assistance comes up periodically to alleviate life threatening emergencies. For example, filling prescriptions for medical conditions.

Assessor's Report

Assessor Ottley informed the Board and Staff that his offices are completing the scanning process. He added that his staff attended schooling sponsored by The Illinois Property Assessment Institute and Department of Revenue and all did very well.

Highway Commissioner's Report

Highway Commissioner Freund informed the Board and Staff of the following:

1 special moving permit	\$ 67.00
1 culvert permit	\$1000.00

He added that two miles of roads were black topped and four miles of roads were seal coated with Reclamite, shoulder gravel was added on roads that were resurfaced and striping was done.

Additionally, he attended the Village of Huntley board meeting with regard to the Intergovernmental Agreement with Talamore.

Clerk's Report

Clerk Frigo informed the Board and Staff that she obtained over 100 free bowling games and laser tag from The Brunswick Zone on Randall Road for the Food Pantry participants. She followed up with a thank you from the Food Pantry Board of Directors.

She added that the amended budget was filed with the McHenry County Clerk's Office.

Committee Reports

Disabled Committee

Chairman Frigo informed the Board and Staff that the Committee for the Disabled would be meeting on September 9, 2008.

She added that she attended a play at the Huntley High School that Junior Committee Member Brian Goldfarb participated in. She commented on all of the talented actors and actresses from the community in the performance.

Seniors Committee

Chairman Zirk informed the Board and Staff that the Seniors Committee would be getting together in September to get ready for Bingo.

Supervisor Rossi suggested the Seniors and Disabled Committee's projecting plans for the upcoming April budget.

VII. Old Business

There was no Old Business.

VIII. New Business

Supervisor Rossi reminded the Board and Staff that the salaries for the elected officials should be considered 180 days prior to the 2009 election.

Assessor Ottley informed the Board and Staff that the following equipment has been retired: **2 hand stampers; Tag #101, Tag #251, 2 battery back-ups ; Tag #166; Tag #252.** He added that the items have been replaced.

Trustee Zirk introduced Deon Koretos, who is a volunteer in the Food Pantry and a Committee for the Disabled member.

Trustee Zirk informed all of the death of Jack Brunshon. Supervisor Rossi suggested sending condolences to the family from the Township.

IX. Executive Session

There was no Executive Session.

X. Adjournment

Supervisor Rossi called for a motion to adjourn the meeting.

Motion made: Trustee LaPorta

Second to motion: Trustee Zirk

Roll vote: All ayes.

Motion carried.

The meeting was adjourned at 7:55 pm.

Respectfully submitted by,

Dina M. Frigo
Township Clerk

Exhibits

- 1. Transportation Report-July 2008**
- 2. Road District bills-July 2008**

(clerkmins081408)