

**GRAFTON TOWNSHIP
SPECIAL BOARD MEETING
July 3, 2008
11:00 am**

I. Call to Order/Roll Call

Supervisor Rossi called the meeting to order at 11:05 am. Present at the meeting were as follows: Supervisor Rossi, Clerk Frigo, Trustees LaPorta, Murphy and Township Attorney Kelly. The record shall reflect that Trustee Zirk arrived at 11:10 am.

II. Public Comments

There were no public comments.

III. Selection of Architect and Surveyor for new Building Project

Supervisor Rossi addressed the Board and Staff and explained that the purpose of the meeting was to select an architect and surveyor for the proposed property in Lake in the Hills for the new building of Grafton Township. Supervisor Rossi added that Mr. Ian Lamp of Lamp Incorporated would be giving recommendations to the Board for their consideration.

Mr. Lamp addressed the Board and Staff and suggested the following architects:

Gillespie Design Group
D.L.A.
Korte Architecture

After careful consideration of perspective proposals, Mr. Lamp recommended to the Board and Staff Gillespie Design Group. Mr. Lamp informed the Board and Staff that the proposals are on hand, all of the perspective architects have excellent reputations and have facilitated projects with other townships. He also discussed the flood plain issue and made mention of the Metropolitan Water Reclamation District.

Township Attorney Kelly posed a question to Mr. Lamp in regards to the architectural firm providing a civil engineer and bids. Mr. Lamp affirmed.

Township Attorney Kelly explained the procedure in regards to the legal ramifications and entering into a Resolution with respect to the architectural contract.

Supervisor Rossi called for a motion to approve the following:

Resolution 070308-01

Approval to Lamp Incorporated to negotiate an architectural contract with Gillespie Design Group to provide architectural services for building of Grafton Township.

**Motion made: Trustee LaPorta
Second to motion: Trustee Murphy
Roll vote: All ayes.
Motion carried.**

The record shall reflect that Supervisor Rossi called for discussion. There was no discussion in regards to the aforementioned motion.

Mr. Lamp addressed the Board and Staff and recommended the following Surveyors:

W-T Land
Land Technology
Trotter & Associates

Mr. Lamp explained the surveyor procedure to the Board and Staff, which includes surveys, legal description and topography provided.

After careful consideration of the perspective proposals, Mr. Lamp recommended to the Board and Staff W-T Land. Mr. Lamp added that all of the perspective surveyors have excellent reputations and have facilitated other projects with other townships.

Supervisor Rossi called for a motion to approve the following:

Resolution 070308-02

Approval to Lamp Incorporated to negotiate a contract for a surveyor/topography for building of Grafton Township.

**Motion made: Trustee Murphy
Second to motion: Trustee LaPorta**

Motion carried.

The record shall reflect that Supervisor Rossi called for discussion. There was no discussion in regards to the aforementioned motion.

Township Attorney Kelly added that should there be any conflicts with the aforementioned contracts identified outside of the scope negotiated, if unsuccessful, The next perspective would be calling of a special meeting.

The record shall reflect that copies of the architectural/surveyor proposals on file as exhibits with Clerk Frigo.

IV. Adjournment

Supervisor Rossi called for a motion to adjourn the meeting.

Motion made: Trustee LaPorta

Second to motion: Trustee Murphy

Roll vote: All ayes.

Motion carried.

The meeting was adjourned at 11:20 am.

Respectfully submitted by,

Dina M. Frigo
Township Clerk

Exhibits

Architectural/surveyor proposals

(clerkmins070308special)