

**GRAFTON TOWNSHIP  
BOARD OF TRUSTEES  
MEETING MINUTES  
June 12, 2008**

**I. Call to Order/Roll Call**

Supervisor Rossi called the meeting to order at 7:30 pm. Present were as follows: Supervisor Rossi, Assessor Ottley, Highway Commissioner Freund, Clerk Frigo, Trustees Brothers, LaPorta, Murphy and Zirk. Also present were Township Attorney Kelly, Miss Huntley-Jessica Briguglio, Rich Alexander and James Burke from the Office of the Assessor.

**II. Moment of Silence and Pledge of Allegiance**

Supervisor Rossi called for a moment of silence for the Halat family and the loss of Mrs. Cheryl Halat.

The Pledge of Allegiance was administered at this time.

**III. Public Comments**

Dan Ziller, Jr. commented on three areas of rules being broken:

1. Town meeting-electors made and seconded a motion in regards to the sale of the Township property and forming a committee.
2. Electors vote on sale/purchase of property. (Cited TOI handbook)
3. Closed sessions-discussed sale, etc.

Dan Ziller, Jr. recommended Dorr Township to assist. He also added that the Board needs to listen to the electors and take a step back to make all happy.

Rich Ford commented on the existing overcrowded space at Grafton Township and supports the move.

**IV. Adoption of Prevailing Wage Ordinance #061208-01 & #061208-02**

Supervisor Rossi called for a motion to approve the Prevailing Wage Ordinances.

**Township Prevailing Wage Ordinance #061208-01**

**Motion made: Trustee Zirk**  
**Second to motion: Trustee Murphy**  
**Roll vote: All ayes.**  
**Motion carried.**

**Road District Prevailing Wage Ordinance #061208-02**

**Motion made: Trustee Murphy**  
**Second to motion: Trustee Brothers**  
**Roll vote: All ayes.**  
**Motion carried.**

The record shall reflect that Supervisor Rossi amended the sequence of events on the agenda.

**V. Approval of Minutes**

Supervisor Rossi called for a motion to approve the following minutes:

May 8, 2008 Board meeting minutes

**Motion made: Trustee Zirk**  
**Second to motion: Trustee Murphy**  
**Roll vote: All ayes.**  
**Motion carried.**

May 8, 2008 Board Budget Hearing minutes

**Motion made: Trustee Murphy**  
**Second to motion: Trustee Brothers**  
**Roll vote: All ayes.**  
**Motion carried.**

**VI. Review and Approval of Accounts**

Supervisor Rossi stated that there were no funds transfers necessary.

Supervisor Rossi called for a motion to approve receipts and bills.

**Motion made: Trustee Zirk**  
**Second to motion: Trustee Brothers**

**Roll vote: All ayes.  
Motion carried.**

The record shall reflect that there was no discussion as to the bills/warrants.

## **VII. Officials Reports**

The record shall reflect that the Officials Reports were taken out of sequence per the agenda.

### **Senior's Committee Report**

Trustee Zirk informed the Board and Staff about seniors Bingo. She stated that there was no date set as of yet. She explained the process and would report back.

### **Transportation Report**

Trustee Zirk informed all that there were 205 riders for the month of May which totaled \$246.50. She reported that 150 riders were from Grafton and 55 were out of the Township. She mentioned the Intergovernmental Agreement with the Village of Huntley. She added that there are over 7,000 seniors that have health and vision problems that are in need of transportation. See Exhibit #1 on file.

### **Assessor's Report**

Assessor Ottley informed the Board and Staff that classes have been taken by his staff, gathering data from the Illinois Department of Revenue which has been very informational.

Additionally, Assessor Ottley informed all that the outside crew has been busy with home improvements, exemptions and follow up on sold homes. Also, the scanning process is about half way completed with good accomplishments.

### **Highway Commissioner's Report**

Highway Commissioner Freund informed the Board and Staff that there were three special moving permits which totaled \$134.00. He added that pot holes were patched and mowing and removal of trees had been done due to the aftermath of the recent storm. See Exhibit #2 on file.

Supervisor Rossi inquired about an update on the Talamore Agreement. Highway Commissioner Freund explained that there were impact fees for roads that had been damaged by construction.

### **Clerk's Report**

Clerk Frigo informed the Board and Staff that she would be filing the recently approved Prevailing Wage Ordinances with the Secretary of State and the Index Department. She added that Grafton Township would once again be piggybacking with other Townships for the legal filing, which would save each Township legal notice fees.

### **Committee for the Disabled**

Clerk Frigo stated that the Committee would have met on June 17, 2008, but due to the availability of many members, a new date would be set in August, 2008.

Clerk Frigo informed all that she had assisted a handful of families with disabilities seeking resources in the following areas: visually impaired, Autism, respite care, gluten-free diet, NISRA and park district programs. She referred many to the agencies within McHenry County.

### **Supervisor's Report**

Supervisor Rossi informed the Board and Staff that General Assistance has continued to increase this passed month due to many seeking shelter because of the decline in the housing market. He added that many have been referred to counseling and legal services within McHenry County.

### **Food Pantry**

Supervisor Rossi informed all that the Food Pantry sponsored Miss Huntley this year in the pageant. He introduced Miss Jessica Briguglio and thanked her for volunteering her time and coordinating volunteers with Huntley High School in the pantry.

Miss Briguglio thanked the Food Pantry for sponsoring her in the Miss Huntley pageant. See Exhibit #3 on file.

### **Grafton Township Building Relocation Project Power Point Presentation**

See Group Exhibit #4 on file.

Supervisor Rossi informed all that the need to relocate is evident due to growth and an increase in population. In addition, the existing lobby in Grafton Township is not in compliance with ADA. Also, there are only five parking spaces and one handicapped parking space.

Supervisor Rossi commented on the inaccuracy of the recent newspaper article as follows:

The square footage of Grafton Township including the Road District is 11,937 square feet.

At this time, the Power Point presentation began. The following areas were explained and described by Supervisor Rossi:

- Photos of before and after of Village of Algonquin, Lake in the Hills and Huntley
- Lobbies
- Current Grafton Township building including square footage
- Segmented Office area
- Photo of prior Board meeting room
- Grafton Parcel Count
- Grafton Township: Affordable, Accessible and Versatile
- Services available
- Fiscally solvent
- 24-hour website through Office of the Assessor
- Community events
- Flexibility to provide services to a growing population

Supervisor Rossi thanked the Office of the Assessor and Staff for providing their assistance and working together on the presentation.

### **VIII. Building Project Manager's Report**

Mr. Ian Lamp addressed the Board and Staff and explained the projected budget.

Trustee Brothers inquired as to the interior of the building being furnished.

Mr. Lamp explained that file cabinets, phones, furnishings and the ribbon cutting ceremony were all inclusive in the final projected budget. He added that he has narrowed his decision down as to architects.

Supervisor Rossi clarified that the bid process is included with the architect.

The record shall reflect that the time frame was discussed and a brief outlay of the proposed plan.

Supervisor Rossi also added that residents tax bills would not be altered or affected by the building of the new Township offices and those funds have been allocated and appropriated for this project.

Dan Ziller, Jr. inquired as to where the funds were coming from.

Supervisor Rossi stated that there was a current contract with the Road District and financing is in underway.

The record shall reflect that there were several discussions between Dan Ziller, Jr. and Supervisor Rossi in regards to the new building, the 2008 Annual Town meeting, a Planning Committee, the taxpayers, the new building and closed door decisions.

Township Attorney Kelly stated that the Township has no response to the public with respect to the Annual meeting minutes until they are signed by the moderator.

Clerk Frigo stated that she did not recollect the moderator making a motion for the selection of a Planning Committee. Clerk Frigo read a portion of the 2008 Annual meeting minutes into the record. She further stated that she stands by her work in regards to minute taking.

Township Attorney Kelly explained the procedures followed during an Executive Session.

The record shall reflect that Dan Ziller, Jr. and Mr. and Mrs. Lueth left the meeting.

**IX. Old Business**

There was no Old Business.

**X. New Business**

There was no New Business.

**XI. Executive Session**

There was no Executive Session.

**XII. Adjournment**

Supervisor Rossi called for a motion to adjourn the meeting.

**Motion made: Trustee Zirk**

**Second to motion: Trustee Murphy**

**Roll vote: All ayes.**

**Motion carried.**

The meeting was adjourned at 8:35 pm.

Respectfully submitted by,

Dina M. Frigo  
Township Clerk

**Exhibits**

- 1. Transportation report-May 2008**
- 2. Road & Bridge bills-May 2008**
- 3. News paper article-Miss Huntley**
- 4. Group Exhibit-Building Relocation project**

**(clerkmins061208)**